# YEARLY STATUS REPORT - 2022-2023

## Part A

## Data of the Institution

**1.Name of the Institution**  M V Mandali's Colleges of Commerce & Science

- Name of the Head of the institution  Dr. Gopal Kalkoti

- Designation  Principal

- Does the institution function from its own campus?  Yes

- Phone no./Alternate phone no.  02249619817

- Mobile No:  9821253823

- Registered e-mail  naac.degreecollege@mvmeducation.com

- Alternate e-mail  principal.degreecollege@mvmeducation.com

- Address  MVM Educational Campus Marg, Off Veera Desai Road, Andheri (W.)

- City/Town  Mumbai

- State/UT  Maharashtra

- Pin Code  400058

**2.Institutional status**

- Affiliated / Constitution Colleges  Affiliated

- Type of Institution  Co-education

- Location  Semi-Urban

- Financial Status                                    **Self-financing**


- Name of the Affiliating University        **University of Mumbai**

- Name of the IQAC Coordinator             **Ms. Anita Chaudhary**

- Phone No.                                              **02249619817**

- Alternate phone No.

- Mobile

- IQAC e-mail address                             **naac.degreecollege@mvmeducation.com**

- Alternate e-mail address

**3.Website address (Web link of the AQAR (Previous Academic Year)**          https://www.mvmeducation.com/degreeCollege/aqar/

**4.Whether Academic Calendar prepared during the year?**          **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:          https://www.mvmeducation.com/degreeCollege/academic-calendar/

**5.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|-------|-------|------|----------------------|---------------|-------------|
| **Cycle 1** | **C** | **1.98** | **2019** | **01/04/2019** | **31/03/2024** |

**6.Date of Establishment of IQAC**          **09/02/2016**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|--------|----------------|----------------------------|--------|
| **NA** | **NA** | **NA** | **NA** | **NA** |

**8.Whether composition of IQAC as per latest NAAC guidelines**          **Yes**

- Upload latest notification of formation of IQAC          View File

**9.No. of IQAC meetings held during the year**     4

- Were the minutes of IQAC meeting(s) and     Yes
  compliance to the decisions have been
  uploaded on the institutional website?

- If No, please upload the minutes of the     No File Uploaded
  meeting(s) and Action Taken Report

**10.Whether IQAC received funding from any**     No
**of the funding agency to support its activities**
**during the year?**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Conducted 4 days online workshop on Research Methodology in Social
Science sponsored by ICSSR

Conducted Academic and Administrative Audit, Gender Audit, Green
Audit, Energy Audit and Environment Audit

Conducted Research workshop for faculty members to guide various
aspects of writing quality research papers

Conducted Bridge the Gap course for first-year students especially
from non-commerce backgrounds focusing on various basic concepts of
Accountancy, Mathematics, and Economics.

Conducted Guest Lectures for third-year students and Remedial
Lectures for academically weak students.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards**
**Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action | Achievements/Outcomes |
|---|---|
| Conduct regular meetings of IQAC | Total 4 IQAC meetings were conducted. |
| Prepare Academic Planner for AY 2022-23 | Academic Planner for AY 2022-23 was prepared and uploaded on college website. |
| Submission of AQAR for AY 2021-22 | AQAR for AY 2021-22 was successfully submitted on 22nd October, 2023 |
| Conduct Academic and Administrative Audit. | Academic and Administrative Audit was conducted on 19th April 2023 |
| Conduct Green Audit, Energy Audit and Environment Audit | Green Audit, Energy Audit and Environment Audit were conducted on 12th April 2023. |
| Conduct Gender Audit | Gender Audit was conducted on 18th April 2023 |
| Result analysis and action taken | Result for TY exams was analysed and suitable actions were taken for student performance enhancement. |

**13. Whether the AQAR was placed before statutory body?**    **Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Development Committee | 26/04/2023 |

**14. Whether institutional data submitted to AISHE**

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | M V Mandali's Colleges of Commerce & Science |
| • Name of the Head of the institution | Dr. Gopal Kalkoti |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 02249619817 |
| • Mobile No: | 9821253823 |
| • Registered e-mail | naac.degreecollege@mvmeducation.com |
| • Alternate e-mail | principal.degreecollege@mvmeducation.com |
| • Address | MVM Educational Campus Marg, Off Veera Desai Road, Andheri (W.) |
| • City/Town | Mumbai |
| • State/UT | Maharashtra |
| • Pin Code | 400058 |
| **2.Institutional status** | |
| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Semi-Urban |
| • Financial Status | Self-financing |
| • Name of the Affiliating University | University of Mumbai |

| | |
|---|---|
| • Name of the IQAC Coordinator | **Ms. Anita Chaudhary** |
| • Phone No. | **02249619817** |
| • Alternate phone No. | |
| • Mobile | |
| • IQAC e-mail address | **naac.degreecollege@mvmeducation.com** |
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**4.Whether Academic Calendar prepared during the year?** — **Yes**

| | |
|---|---|
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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| **NA** | **NA** | **NA** | **NA** | **NA** |

**8.Whether composition of IQAC as per latest NAAC guidelines** — **Yes**

| | | |
|---|---|---|
| • Upload latest notification of formation of IQAC | View File | |

**9.No. of IQAC meetings held during the year** — **4**

| | |
|---|---|
| • Were the minutes of IQAC meeting(s) | **Yes** |

| and compliance to the decisions have been uploaded on the institutional website? | |
|---|---|
| • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded |
| **10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |
| • If yes, mention the amount | |

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Conducted 4 days online workshop on Research Methodology in Social Science sponsored by ICSSR

Conducted Academic and Administrative Audit, Gender Audit, Green Audit, Energy Audit and Environment Audit

Conducted Research workshop for faculty members to guide various aspects of writing quality research papers

Conducted Bridge the Gap course for first-year students especially from non-commerce backgrounds focusing on various basic concepts of Accountancy, Mathematics, and Economics.

Conducted Guest Lectures for third-year students and Remedial Lectures for academically weak students.

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**13.Whether the AQAR was placed before statutory body?** | **Yes**
---|---

- Name of the statutory body

| Name | Date of meeting(s) |
|---|---|
| College Development Committee | 26/04/2023 |

**14.Whether institutional data submitted to AISHE**

| Year | Date of Submission |
|---|---|
| 2022-23 | 08/02/2024 |

**15.Multidisciplinary / interdisciplinary**

Our College is affiliated to University of Mumbai, hence all programs and courses offered to students are inline with the

University of Mumbai guidelines and the syllabus framed at various levels of degree programme/courses. The College offers the following programme, having subjects like Mathematics, Finance, Marketing, Accountancy, and Communication, in order to develop the institute into a holistic multidisciplinary institution:

- Bachelor of Management Studies [B.M.S.]: FYBMS, SYBMS (with Finance and Marketing specialization), TYBMS (with Finance and Marketing specialization)

- Bachelor of Science (Information Technology) [BScIT] : FYBScIT, SYBScIT and TYBScIT

- Bachelor of Commerce (Accounting & Finance) [BAF] : FYBAF, SYBAF, TYBAF

- Bachelor of Commerce [BCom]: FYBCom, SYBCom, TYBCom

- Bachelor of Commerce (Acturial Studies) [BAS] : FY BAS and SY BAS

- Master of Commerce (Advanced Accountancy) [MCom]: MCom - Part 1 and MCom - Part 2

Our institution offers programs that includes credit-based courses like Business Intelligence, Next Generation Technologies, Green IT, Internet of Things, Foundation Course, Environment Management, Business Statistics, Business Mathematics, Information Technology in Business Management, Information Technology in Accountancy, Mathematical & Statistical Techniques, Business Research Methods, Business Communication, etc to improve the learners' capacity for developing creativity, conceptual skills, visulization, critical thinking, reasoning ability, problem-solving skills, leadership and communication skills.

Our Institution is organises co-curricular activities through Students' Council, Cultural Association and Women's Development Cell (WDC). The Institute is also involved in Community engagement and service programs like National Service Scheme (NSS), Department of Lifelong Learning & Extension (DLLE), Rotaract Club towards the attainment of a holistic and multidisciplinary education of the student.

**16.Academic bank of credits (ABC):**

Circular No. DBoEE/ICF/2022-23/14, dated October 21, 2022, from the University of Mumbai, pertains to the implementation of Academic Bank of Credits (ABC) as per the instructions issued by the University Grants Commission (UGC), New Delhi. The UGC has directed all universities to adopt the Academic Bank of Credits system, making it mandatory for learners to create an ABC ID.

In compliance with these directives, the University of Mumbai has directed all the affiliated colleges to adhere to the stipulated instructions and ensure that learners create their ABC accounts. The implementation of this system is aimed at streamlining the academic credit process and enhancing the overall educational experience for students. To familiarize learners with the ABC facility and promote the creation of ABC accounts, the college has taken proactive measures. A notice has been issued specifying the procedure for opening an ABC ID. This notice was circulated among the students, which comprehensively outlines the steps involved in creating an ABC account. The intention is to ensure that learners are well-informed about the process and are encouraged to open their Academic Bank accounts on the ABC Portal.

Taking further steps to facilitate the implementation, the college has communicated the procedures outlined in the notice to the students. For the Academic Year 2022-23, the college has successfully forwarded the ABC ID information of students to the University of Mumbai. The submission of data is inline with the University's requirements and demonstrates the college commitment to the timely and effective execution of the Academic Bank of Credits system.

The Academic Bank of Credit initiative is a significant development in the higher education landscape, aiming to provide students with a more dynamic and flexible approach to credit accumulation. By creating an ABC account, learners gain a centralized repository for their academic credits, making it easier to track and transfer them as needed. This not only streamlines administrative processes but also empowers students to navigate their academic journey more efficiently.

The University of Mumbai and its affiliated colleges are actively participating in the seamless implementation of the Academic Bank of Credit system. Through proactive communication, notice dissemination, and data submission, the college is playing a crucial role in ensuring that learners are well-informed and

compliant with the new academic credit framework. This initiative reflects a commitment for enhancing the overall educational experience and aligning with national directives for educational reforms.

## 17.Skill development:

To enrich the skill sets of students at our college, the Placement and Career Guidance Cell collaborated with the TNS Foundation to organize a skill development program. This initiative aimed to cultivate the following skills among students:

1. Soft Skills: Emphasis was placed on nurturing soft skills essential for professional success, including communication, teamwork, time management, and interpersonal skills.

2. Interview Skills: The program focused on preparing students for interviews by providing guidance on techniques such as effective communication, body language, and articulation of ideas.

3. Grooming: Students received guidance on professional grooming standards, including attire, personal hygiene, and overall presentation.

In addition to skill development initiatives, the institution offers a diverse range of courses across various programmes, designed to deliver value-based education. These courses are structured to instill humanistic, ethical, constitutional, and universal human values among students.

Various committees such as the National Service Scheme (NSS), Department of Lifelong Learning & Extension (DLLE), and Rotaract Club have organized a series of events to enrich the student experience. Some of these events includes:

1. Safed (International Peace Day): A day celebrated to promote peace and harmony within the campus and beyond.

2. International Yoga Day:Celebrating the practice of yoga for physical, mental, and spiritual well-being.

3. Constitution Day: Commemorating the adoption of the Constitution of India and promoting awareness of its significance.

4. Guru Purnima:Honoring teachers and mentors for their invaluable contributions to students' lives.

5. Teachers Day:Recognizing and appreciating the dedication and hard work of educators.

6. Paper Bag Making: Promoting eco-friendly practices by encouraging the use of biodegradable alternatives to plastic bags.

7. Beach Cleaning: Engaging in community service by participating to preserve and protect the environment.

8. Entrepreneurial Spark: Fostering an entrepreneurial spirit among students through exhibiting thier business plans.

9. Food Distribution at Orphanage and Old Age Home: Extending support and care to vulnerable members of society through acts of kindness and charity.

These initiatives reflect the institution's commitment to holistic education, encompassing not only academic excellence but also the holistic development of students as responsible individuals and good citizens.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Even though the medium of instruction of our college is English, recognizing the diverse linguistic backgrounds of its students, faculty members make deliberate efforts to address the needs of vernacular medium students by strategically delivering key topics in regional languages.

The Institute is committed to preserving and promoting Indian language and culture, various committees organize events in order to adhere the same:

1. Guru Purnima Celebration: The Students' Council organizes Guru Purnima event, a tradition aimed at honoring spiritual and academic mentors. This celebration fosters reverence for the invaluable guidance provided by teachers and mentors.

2. Marathi Bhasha Diwas: The N.S.S. unit commemorates Marathi Bhasha Diwas, an occasion dedicated to celebrating Maharashtrian culture and advocating for the preservation of Maharashtra's

native language. This observance underscores the importance of nurturing and safeguarding linguistic heritage.

3. Cultural Activities: The Cultural Association celebrates Teachers' Day and Raas Garba to actively promote Indian culture within the campus. These activities serve as platforms for students to express their gratitude towards their teachers and to express their cultural identity and appreciation for India's cultural heritage.

Through these endeavors, M V Mandali's Colleges of Commerce and Science endeavors to foster a vibrant multicultural environment where students can both celebrate their diverse linguistic heritage and engage with the broader tapestry of Indian culture.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

1. Initial Planning and Objective Setting:
   - At the beginning of the academic year, faculty members collectively define the objectives and outcomes for their respective courses through discussion and deliberation.
2. Documentation via Faculty Daily Diary:
   - Faculty members maintain a Faculty Daily Diary which includes:
     - Semester-wise teaching plans
     - Daily lecture records
     - Monthly monitoring sheets
     - Course Objectives and Planning
   - If a faculty member misses lectures, they are required to conduct extra sessions to cover the gap.
3. Confirmation of Syllabus Completion:
   - At the end of the semester, formal approval is sought from regular and sincere students to confirm that the syllabus has been completed satisfactorily and course outcome has been achieved in the classroom.
4. Assessment and Evaluation:
   - Outcome assessment involves various methods such as:
     - Class tests
     - Internal examinations
     - Assignments
     - Student presentations
     - Semester-end examinations
   - Results from these assessments are used to evaluate the outcomes of the courses.
5. Verification by Department Coordinators and Principal:

- ○ Department Coordinators and the Principal verify the outcomes of various courses through detailed result analysis.
- ○ This verification ensures that the objectives set at the beginning of the semester have been achieved.

6. Continuous Improvement:
   - ○ Based on the outcome analysis, any necessary adjustments or improvements can be made to the course objectives, teaching methodology and pedagogy.

Overall, this system ensures that faculty members are accountable for their teaching responsibilities, students receive a quality education, and the college maintains standards of excellence in academic delivery.

**20.Distance education/online education:**

The Institute is considering the potential implementation of Online/Distance vocational courses in the future. The educational approach encompasses online learning through lectures on the MOOCs and YouTube presentations by faculty members, supplementing regular physical classes to promote blended learning. Students are guided and encouraged to participate in various vocational skill-oriented courses offered by the Central Government through the Nodal Agency NSDC (Online Platform). This collaboration allows students to access various online courses from prestigious institutions worldwide at no cost. The proactive integration of online education aims to enhance the learning experience and provide students with diverse educational opportunities beyond traditional classroom teaching.

# Extended Profile

**1.Programme**

1.1                                                      **206**

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
| --- | --- |
| Data Template | [View File](#) |

**2.Student**

2.1                                                      **886**

Number of students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.2                                                                 **0**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

2.3                                                                 **223**

Number of outgoing/ final year students during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

**3.Academic**

3.1                                                                 **20**

Number of full time teachers during the year

| File Description | Documents |
|---|---|
| Data Template | View File |

3.2                                                                 **20**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

| 1.1 <br><br> Number of courses offered by the institution across all programs during the year | **206** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 2.Student

| 2.1 <br><br> Number of students during the year | **886** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.2 <br><br> Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **0** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| 2.3 <br><br> Number of outgoing/ final year students during the year | **223** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

### 3.Academic

| 3.1 <br><br> Number of full time teachers during the year | **20** |
|---|---|

| File Description | Documents |
|---|---|
| Data Template | View File |

| | |
|---|---|
| 3.2<br><br>Number of Sanctioned posts during the year | **20** |

| File Description | Documents |
|---|---|
| Data Template | <u>View File</u> |

## 4.Institution

| | |
|---|---|
| 4.1<br><br>Total number of Classrooms and Seminar halls | **18** |
| 4.2<br><br>Total expenditure excluding salary during the year (INR in lakhs) | **59.95** |
| 4.3<br><br>Total number of computers on campus for academic purposes | **35** |

# Part B

**CURRICULAR ASPECTS**

**1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The College have a well-planned system for curriculum delivery and documentation as prescribed by the University of Mumbai. The timetable committee prepares the timetable semester-wise in advance to execute the curriculum completion on time. Workload is distributed equally among the faculty by the Principal and Vice Principal according to the subject specialization of the faculty members. The Academic Planner Committee prepares an academic planner/calendar, and the Examination Committee prepares the examinations schedule which is uploaded on the college website at the beginning of the academic year. Programme Coordinators assist the faculty members to formulate action plans for the effective implementation of the syllabus. Teachers uses PowerPoint presentations and hands-on practicals to supplement their classroom teaching. The teaching process is monitored by maintaining monthly monitoring sheets in the Faculty Daily Diary Book. The Diary is signedby the respective Programme coordinators and counter signed by the Principal.**

**After completing the syllabus, faculties submit their Daily Diary at the end of each month. The Faculty Diary is reviewed by the programme coordinator and Principal for any discrepancies in the syllabus. The syllabus is completed on time, and students approve the completion.**

| File Description | Documents |
|---|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://www.mvmeducation.com/degreeColleg e/wp-content/uploads/2023/12/ACADEMIC- CALENDAR-2022-23_compressed.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**Academic planner committee prepares Academic Planner/Calendar for the Continuous Internal Evaluation (CIE) for the entire academic year in advance under the guidance of Principal, Vice Principal and Coordinators in line with University term schedule. The Calendar outlines the internal and external examination schedule and co-curricular activities. Plan of action for conducting internal, external and ATKT [Allowed To Keep Terms] exam is prepared by Examination committee and work related to exam is delegated and communicated to the faculties. The progress of the students is continuously monitored through class attendance, class tests, presentations, group discussions, quiz tests etc. Internal exams of 20 marks are conducted and 5 marks are assigned on the overall participation of the student in class, the percenatge of attendance and assignments submitted by the students on a regular basis . Teachers discuss the question paper pattern in class and give guidelines to students,on answering the questions in stipulated time. The entire examination process is planned and implemented as per examination schedule.**

| File Description | Documents |
|---|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://www.mvmeducation.com/degreeColleg e/wp-content/uploads/2023/12/ACADEMIC- CALENDAR-2022-23_compressed.pdf |

| | |
|---|---|
| **1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.  Academic council/BoS of Affiliating University  Setting of question papers for UG/PG programs  Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  Assessment /evaluation process of the affiliating University** | **B. Any 3 of the above** |

| File Description | Documents |
|---|---|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | [View File](#) |
| Any additional information | [View File](#) |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

**6**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Minutes of relevant Academic Council/ BOS meetings | [View File](#) |
| Institutional data in prescribed format (Data Template) | [View File](#) |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Brochure or any other document relating to Add on /Certificate programs | **No File Uploaded** |
| List of Add on /Certificate programs (Data Template ) | [View File](#) |

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**0**

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

**0**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | [View File](#) |

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**The Institution offers courses like BAF, BMS, BCom, BAS, B.Sc(IT) and MCom that integrate crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.The courses like Foundation of Human Skill and Foundation Course covers the human behaviour,attitude and motivation at workplace. It also covers the topics of stress and the impactof stress on Human being and the coping methods.The students of B.Sc (IT) have the subject Green IT which covers the topics of toxins, E-Waste and its impacton our Environment.They are explained about controlled use and not to misuse technology.**

**As a part of professional ethics, the students are introduced with the concepts of group dynamics,organizational culture and ethics govering to different profession. Professional ethics enable students to work better. The College through Foundation**

**course curriculum across all streams has introduced the concept of human rights, Gender Equality, Communalism, Fundamental rights,etc.**

**The students learn about Human values and laws related to industrial relations, industrial disputes, employee health, safety and welfare, compensation, workplace safety, social legislations,etc.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**3**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | **No File Uploaded** |
| MoU's with relevant organizations for these courses, if any | **No File Uploaded** |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

## 1.3.3 - Number of students undertaking project work/field work/ internships

**121**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

**1.4 - Feedback System**

| **1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni** | **A. All of the above** |
|---|---|

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | **No File Uploaded** |
| Any additional information(Upload) | **No File Uploaded** |

| **1.4.2 - Feedback process of the Institution may be classified as follows** | **A. Feedback collected, analyzed and action taken and feedback available on website** |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| URL for feedback report | https://www.mvmeducation.com/degreeColleg e/feedback-analysis/ |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**1584**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

## 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

**0**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Academic outcome of the learners is assessed on the basis of class tests, home assignments, internal examination, practical examination and semester end examination. Data collected is used to formulate strategies to enhance the academic standards and performance of the slow learners by adopting the following measures:**

**Advanced Learners:-**

**Group study program concentrates on improving the academic performance and standards of advance learners by identifying their area of interest. The batch of 5 students is formed consisting of 2 advance learners and 3 slow learners. Group study program is implemented under the supervision and guidance of the mentor. The mentor guides the students on various educational fronts and co-curricular activities. Such as encouraging the advanced learners to write research papers/articles and publish them in the listed journals and present the same in the conferences/ workshop.**

**Slow Learners:-**

**Group study programs mainly focus on the gradual development of slow learners with the help of advanced learners. The main object of this study program is to enhance academic performance and promote all round development of slow learners. Classroom lectures are presented in simple and lucid language supported by vernecular language, powerpoint presentation, caselet, case study etc. for clearing the doubts and queries of the learners and making their fundamentals strong.**

| File Description | Documents |
|---|---|
| Link for additional Information | **Nil** |
| Upload any additional information | [View File](#) |

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|---|---|
| **886** | **20** |

| File Description | Documents |
|---|---|
| Any additional information | [View File](#) |

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**A student centric method is an important tool to sharpen and enhance knowledge, skills and intellect of the learners. The College has taken initiative to achieve the aforesaid objectives by conducting workshop, seminars, guest lectures, field visit, industrial visit, group discussion, projects and class assignment. The classroom teaching is supported by IT enabled resources and interaction processes.**

**Experiential learning:**

**Practical and Industry based knowledge is imparted to the learners by conducting practical lectures in Information Technology and Electronic Lab. College organizes field visits and Industrial visits to improve practical knowledge and skills**

to cope up with Industry requirements. College motivates the learners to take up projects and assignments across the streams.

**Participative learning:**

Faculty members conduct interactive sessions concentrating on current affairs and recent developments in their respective subjects. Besides curriculum teaching, college emphasizes industry based knowledge through role play, case studies, group discussion, etc.

**Problem solving methodologies:**

Constructive and interactive environment is developed to help the students to clear their doubts and queries related to the subjects. Practical subjects like Accountancy, Mathematics and Economics where additional lectures are delivered to make the fundamentals strong and clear the doubts of the learners through Bridge the gap course. Remedial lectures are conducted for the slow learners in each semester.

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Link for additional information | https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2024/02/Remedial-Session-Schedule-September-2022.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Our college is making extensive use of ICT right from the academic, administration & human resource department. The entire admission process is online for UG & PG college students. Academic pedagogy represents hybrid mode comprising ICT-based andblackboard system of imparting education. Various IT-based platforms are used to impart quality education including MS Teams, Teach Us App, Zoom, LED Projectors, and Powerpoint presentation.

The college has state-of-the-art infrastructure fully supported & backed by ICT-enabled resources which facilitate the online teaching, learning andassessment process. Extensive use of technology has made the studentstechno savvy. The college has a

**well integrated and ICT supported computer laboratory and classrooms. Communication between students, faculty and parents is through Website, Email and Whatsapp group coordinated by Faculty members administration.**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://www.mvmeducation.com/degreecolleg e/ict-enabled-tools/ |

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

## 2.3.3.1 - Number of mentors

**18**

| File Description | Documents |
|---|---|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

## 2.4 - Teacher Profile and Quality

## 2.4.1 - Number of full time teachers against sanctioned posts during the year

**20**

| File Description | Documents |
|---|---|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | View File |
| List of the faculty members authenticated by the Head of HEI | View File |

## 2.4.2 - Number  of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C  Superspeciality / D.Sc. / D.Litt. during the year**

03

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

20

| File Description | Documents |
|---|---|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college organizes orientation programmes at the commencement of the academic year for first year degree students across the stream. Detailed explanation about the evaluation process is imparted to them. Even the examination committee updates the students about the examination and evaluation process adopted by the college as per the ordinance of University of Mumbai in the orientation program. The information and mechanism related to the conduct of examination and evaluation process is also updated to the parents during the orientation program. The evaluation of academic performance of the learners are based on college level as well as internal assessment. Any grievances related to examination faced by the learners are brought to the

notice of the examination committee, thereafter the committee takes the cognizance of the grievances and resolves the same in the best possible manner which is communicated to the learner. Internal assessment carries the weightage of 25 marks, out of which 20 marks are based on internal tests and 05 marks for overall performance of the learners at the respective course pursued by them. Performance of the learner at the internal examination is communicated through the scorecard which is reflected in terms of grades scored by them. College ensures fairness and transparency at each phase of internal evaluation.

| File Description | Documents |
| --- | --- |
| Any additional information | No File Uploaded |
| Link for additional information | https://www.mvmeducation.com/degreeColleg e/time-table/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

College has introduced a full proof, effective and efficient internal control system to deal with examination related grievances raised by the learners from time to time. Internal control system dealing with students grievances related to examination ensures openness, fairness and transparency in speedy and satisfactory redressal of grievances. Following measures are initiated to deal, cope and redress the grievances raised.

1. Grievances raised by the learners related to examination are brought to the notice of the examination members and the same is redressed through appropriate mechanisms.

2. Examination committee takes into cognizance about the grievances raised and its seriousness as well as validity.

3. The entire process of handling the grievances is closely monitored and supervised by the members of the examination in charge in consultation with the head of the institution.

4. Grievances related to malpractices in the examination is effectively handled by the college unfair means inquiry committee and the same is disposed of as per the ordinance laid down by the University of Mumbai.

**5. The output / recommendations / result of grievances disposed off is communicated to the learners. The same is displayed on the notice board of the college.**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Link for additional information | **Nil** |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**The course outcome clearly defines knowledge and skills acquired by the learner through the course studied. It lays down the parameter to measure knowledge, skills, intellect and competencies acquired by the learner in the process of learning the concerned programme/course. The outcomes of the learners are measured through the attainment ofProgramme Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO)framed. It is placed beforehead of the institution for its validation and approval. Once it is approved and validated the same is uploaded on the college website. Academic strategies are framed through detailed deliberation and brainstorming sessions to enhance the productivity and efficiency of POs, PSOs and COs. Newly appointed faculties in the respective departments are updated and made aware about the various programmes and course outcome once the workload is assigned to them. POs, PSOs and COs and course outcomes are discussed with the parents and their ward at the time of admission by the members of the admission committee and same is also updated and discussed in length with the learners by theteacher during regular lectures in the classroom.**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for Additional information | https://www.mvmeducation.com/degreeCollege/program-outcome/ |
| Upload COs for all courses (exemplars from Glossary) | **No File Uploaded** |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The main objective of the college is to impart quality oriented education and promote all round development of the learners. The ultimate mission of the college is to become the center of excellence in academic and research. The program outcome represents the knowledge, skills and attitudes of the students at the end of the degree program. Program Specific Outcomes means what the graduate students of a specific degree program should be able to do and Course Outcomes are the resultant knowledge skills that the students acquire at the end of the course.

1. Outcome in terms of the academic performance is evaluated on the basis of semester end examination held twice in the academic year

2. Overall performance is also measured on the basis of internal tests, practical projects, power point presentations and viva voice.

3. Outcome is analyzed on the basis of the learner's performance at professional courses pursued by them such as CA, CS, CMA, etc.

4. Apart from the academic performance, in order to measure the achievements of the learners, the college has also set up the parameters to evaluate their performance at industry level with respect to their recruitment, selection, placement, training, promotion, etc.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://www.mvmeducation.com/degreeCollege/program-outcome/ |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

78

| File Description | Documents |
|---|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | [View File](#) |
| Upload any additional information | **No File Uploaded** |
| Paste link for the annual report | https://www.mvmeducation.com/degreeCollege/annual-reports/ |

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://www.mvmeducation.com/degreeCollege/wp-content/uploads/2024/02/SSR_2022-23.docx.pdf

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

`0.4`

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| e-copies of the grant award letters for sponsored research projects /endowments | [View File](#) |
| List of endowments / projects with details of grants(Data Template) | [View File](#) |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

`1`

| File Description | Documents |
|---|---|
| List of research projects and funding details (Data Template) | [View File](#) |
| Any additional information | [View File](#) |
| Supporting document from Funding Agency | [View File](#) |
| Paste link to funding agency website | **Nil** |

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**2**

| File Description | Documents |
|---|---|
| Report of the event | **No File Uploaded** |
| Any additional information | [View File](#) |
| List of workshops/seminars during last 5 years (Data Template) | [View File](#) |

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

**2**

| File Description | Documents |
|---|---|
| Any additional information | **No File Uploaded** |
| List of research papers by title, author, department, name and year of publication (Data Template) | [View File](#) |

**3.2.2 - Number of books and chapters in edited volumes/books published and papers**

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

15

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

## 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution actively promotes community engagement through dynamic clubs like the N.S.S. Unit, D.L.L.E. Unit, Rotaract Club, and Women Development Cell. These entities are dedicated tofostering students' personality development, lifelong learning, addressing community needs, and nurturing gender sensitivity.

At the core of the institution's philosophy is a holistic approach to student development, encouraging active participation in diverse activities such as community service, cultural events, sports, and life skills training. The practical approach is meticulously designed to foster growth across intellectual, emotional, social, physical, artistic, creative, and spiritual dimensions.

The N.S.S. Unit leads initiatives like International Yoga Day, Tree Plantation Drives, Drug Abuse Awareness Campaigns, Blood Donation Camps, World AIDS Day events, Beach Cleaning, and rallies against Dowry. The D.L.L.E. Unit engages students through a Beach Cleaning Drive and AIDS awareness poster-making competition.

The Rotaract Club significantly contributes to community well-being with activities ranging from Seminars on Financial Literacy, Kargil Vijay Diwas Celebrations, and International Peace Day Celebrations to impactful initiatives like Beach Cleaning and the "Entrepreneurial Spark" initiative.

The Women Development Cell addresses contemporary issues through events focused on Cybercrime Awareness, Breast and Cervical Cancer Awareness, PCOD awareness, and comprehensive orientations on Anti-Sexual Harassment Policies. Together, these initiatives create a vibrant and socially responsible campus environment, reflecting the institution's dedication to holistic education and community development.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.mvmeducation.com/degreeCollege/gallery/ |
| Upload any additional information | View File |

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

1

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | View File |

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**646**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

**3**

| File Description | Documents |
|---|---|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

**2**

| File Description | Documents |
|---|---|
| e-Copies of the MoUs with institution./ industry/corporate houses | <u>View File</u> |
| Any additional information | **No File Uploaded** |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**A good educational infrastructure plays an important role in the teaching-learning process. The college has adequate infrastructure which includes a spacious building, well-designed classrooms with corridors, a library,an electronic lab, a computer lab, etc. for smoothly conducting all academic, cultural, sports, and extracurricular activities.**

**The College has five enormous classrooms, each with a capacity of 130 students, eleven medium-sized classrooms, each with 60 understudies,two small classrooms, each with 10 students, and one classroom is utilized for tutorials whenever required.**

**A computer laboratory with twenty-five computers having the most recent setup with the internet and AC facility for students.**

**An electronic laboratory containing electronic equipment is used for electronic practicals and after practical lectures, it is used for meetings for faculty and students.**

**Learning Resource Centre (Library) is located on the fourth floor of the college building with1783.92 sq. ft. range and more than 8300 books, journals, newspapers, etc. There is a separate space available for faculty members and students.**

The college has a Seminar hall on the third floor with an area of 881.57 sq. ft. with facilities of projector, internet, and sound system that can be utilized for seminars, workshops, and college events.

The Examination/Server Room is on the third floor having an area of 260.27 sq. ft. It is equipped with a photocopy machine cum printer, internet, CCTV Camera, Biometrics, and Computer.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](View File) |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For the holistic development of students, the college encourages its learners across all streams to volunteer and participate in various events organized by the committees. The college conducts various events such as dancing, singing, acting, drama, fine arts, literary arts, etc. These activities are supported with adequate infrastructure and facilities for providing a platform.

The College has a large air-conditioned Smt. Shalini G. Shankar Convention Centre on the first floor has a capacity of 600 people (Area 6967.75 Sq. Ft.) And Mini Convention Centre on the second floor, having a capacity of 200 people (Area 2346.12 Sq. Ft.).

The College has a spacious playground with an area of 17,555.90 sq. Ft. and Recreation ground with an area of 13,553.90 sq. Ft for conducting Outdoor Sports Activities like cricket, football, basketball, volleyball etc.

There is a gymkhana on the 4th floor of the college building which has an area of 784.30 sq. Ft. is utilized for playing indoor activities such as carom, chess, and table tennis. The college also provides a facility on the first floor with an area of 2607.24 sq. Ft for Badminton.

The college has a sports in-charge who monitors and upgrades all sports equipment.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.mvmeducation.com/degreeColleg e/sports-club/ |

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

**8**

## 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

**8**

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Paste link for additional information | **Nil** |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | [View File](#) |

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

**134.1**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Upload audited utilization statements | [View File](#) |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | [View File](#) |

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Learning Resource Centre of the college is partially automated using the cloud-based ACADMIN ERP System. Library functions such as Cataloguing and classification of new books, Issue-return of books for library members, bar coding of books, and generation of reports have been done by the software.

New books that arrive in the library are entered (Cataloguing) in the software under the "Add Books" menu. Bar code for every book is also generated by the software in the same menu. The circulations of books for home lending to the users are done by the separate menus "Book Issue" and "Book Return" in the software. The software uses the student's name or unique ID number to issue and retrieve books. Reports like Date-wise book issues and returns, Defaulter reports, and Accession register reports are generated using the "Report" menu. Software is also useful for promoting effective and efficient access to books.

The ACADMIN hardware-related support and maintenance is looked after by the IT technicians.

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for Additional Information | Nil |

| **4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** | B. Any 3 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | [View File](#) |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

**during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**1.41**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Audited statements of accounts | View File |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**36**

| File Description | Documents |
|---|---|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**The institution regularly upgrades its Wi-Fi and IT infrastructure facilities. The college provides extensive IT resources, including a fully furnished computer laboratory with 25 Computers, 8 projector screens in 7 classrooms, and 1 Seminar Hall (HDFC). Apart from the computer laboratory, there is one computer installed in the principal cabin, three in the coordinator's room, two in the library, one in the staff room, and two in the administrative office, along with thirty-five working computers the institute has two laptops. Four printers are installed at the principal cabin, staff room, co-ordinator room, and administrative office.**

**The Server room / Examination room is equipped with a computer, photocopy machine cum printer, and an internet facility.**

All computers run on the Windows Operating System, ensuring stability and compliance. The computer is updated regularly.

The institution emphasizes campus safety through 39 CCTV cameras for surveillance. The CCTV cameras are installed in the principal cabin, coordinator room, library, staff room, administrative office, HDFC room, college corridors, passages, etc.

A Wi-Fi network with 10 Mbps bandwidth has been installed across the campus, providing seamless internet access to staff.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

## 4.3.2 - Number of Computers

37

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Student – computer ratio | View File |

| **4.3.3 - Bandwidth of internet connection in the Institution** | D. 10 - 5MBPS |
|---|---|

| File Description | Documents |
|---|---|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

## 4.4 - Maintenance of Campus Infrastructure

## 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

## 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

## 134.1

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Audited statements of accounts. | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has adequate infrastructure for the smooth conducting of all academic, cultural, sports, and extracurricular activities.

Computer Laboratory is utilized by all students and faculties when computers are required for academic and administrative work. It is maintained by technical staff and any issues are addressed.

Electronic Laboratory is utilized by students and faculty of all departments. It is also used for formal gatherings, staff meetings, and discussions.

The library has a full-time librarian responsible for all the functions. It is also equipped with CCTV cameras to prevent pilferage and for overall monitoring and surveillance.

The college has a Gymkhana having indoor games like chess, carrom, table tennis, badminton, etc., and playgrounds for outdoor sports like Cricket, Basketball, and Football. It is maintained by a sports teacher.

The College has a sufficient number of classrooms, benches, desks, blackboards, and whiteboards, and some classrooms are equipped with projector facilities.

The College has 2 laptops and 35 computer's, these machines are optimally utilized for academic, administrative, and examination-related work.

**The institution has a contract with Unify Facility Management Pvt Ltd for the cleanliness and hygiene of all the above-mentioned facilities.**

| File Description | Documents |
|---|---|
| Upload any additional information | [View File](#) |
| Paste link for additional information | https://www.mvmeducation.com/degreeColleg e/infrastructure-2/ |

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**0**

| File Description | Documents |
|---|---|
| Upload self attested letter with the list of students sanctioned scholarship | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | [View File](#) |

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

**53**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | D. 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Link to institutional website | https://www.mvmeducation.com/degreeCollege/placement-training/ |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

| File Description | Documents |
|---|---|
| Any additional information | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| 5.1.5 - The Institution has a transparent | A. All of the above |
|---|---|

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

| File Description | Documents |
|---|---|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | **No File Uploaded** |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

**22**

| File Description | Documents |
|---|---|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

**0**

| File Description | Documents |
|---|---|
| Upload supporting data for student/alumni | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of student progression to higher education | *View File* |

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

**0**

| File Description | Documents |
|---|---|
| Upload supporting data for the same | *View File* |
| Any additional information | **No File Uploaded** |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

**2**

| File Description | Documents |
|---|---|
| e-copies of award letters and certificates | **No File Uploaded** |
| Any additional information | *View File* |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | *View File* |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students represent and are engaged in various administrative, co - curricular and extra-curricular activities like Students Council, Student Quality Circle, N.S.S, DLLE, Rotaract and Cultural Association.

Student Council - Representatives of Student council are selected following the guidelines of University of Mumbai. Student council consists of Class representatives of all classes, representative of Women Development Cell (WDC), National Service Scheme (N.S.S), Department of Lifelong Learning & Extension(DLLE), Rotaract and Cultural Association. Students plan activities like Freshers party, Guru Purnima, Teachers Day under their committee. Students organize and manage the activities under the guidance of faculty incharges.

Committee like Women Development Cell (WDC), National Service Scheme (N.S.S), Department of Lifelong Learning & Extension(DLLE), Rotaract organises community level activities to create awareness and to help community to resolve contemporary issues of the society. Students organise activities like Beach Cleaning, AIDS Awareness, Independence Day, Republic Day etc.

Students of Cultural Association organise activities like Marathi Bhasha Diwas, Garba celebration, Intra - Collegiate Fest (Showtime), Inter - Collegiate Fest (Clairvoyance) to promote cultural values of the nation amongst the students and to provide them a platform to exhibit their talents.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.mvmeducation.com/degreeCollege/gallery/ |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**44**

| File Description | Documents |
|---|---|
| Report of the event | View File |
| Upload any additional information | **No File Uploaded** |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association of the institute named as MAA (M V M's Alumni Association). The Alumnus contribute to the association through their support services in organising events and providing financial assistancein the college. They contribute to the association by guiding students in managing events like Inter – Collegiate fest 'Clairvoyance', Intra – Collegiate fest 'Showtime' andSports events in the college. The Alumnus visit the campus for orienting the current studentrepresentatives of Students' Council. Alumnus help the students to plan the strategies to conduct the events smooth. Alumnus also contribute their inputs for helping students to identify the constraints and deviations that can be faced during event management. Theycontribute to collection of funds for the association through paying registration charges for annual membership. The collected funds are utilized for conducting activities under the association.

Alumni representatives are the part of Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC). Alumnus contribute their valuable opinions in the said committees for the overall development of the institute.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://www.mvmeducation.com/degreeCollege/alumni/ |
| Upload any additional information | **No File Uploaded** |

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** | **E. <1Lakhs**

| File Description | Documents |
|---|---|
| Upload any additional information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**The Vision of the Institute is 'To create an institution which leads to well-established principles of attaining excellence in education for competitive growth with proficient techno-savvy-humane foundations' and the mission of the institute is 'We deliver excellent and holistic quality education for overall development of the students and strive for their continual development in our endeavour in making them quality human beings and responsible citizens of our nation'.**

**Both the vision and mission of the institution are communicated to the stakeholders by mentioning it on the College prospectus, College website, by display at the main entrance of the college building, on each floor, in the library, in staff room, teacher's daily diary and is communicated to the students and parents during the orientation of a new batch of students. All policy statements and action plans involving quality aspects in academics and administration are discussed by the principal with the programme coordinator and faculty members and further discussed and approved in the various meetings - Internal Quality Assurance Cell (IQAC) , College Development Committee (CDC) and Education Committee(EC).**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | https://www.mvmeducation.com/degreeCollege/vision-mission/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**An independence to make decisions about curriculum implementation, teaching and learning methodologies, examination, and other extra curricular activities within their programs is granted to Coordinators. Coordinators dicuss the plan of actionwith respective staff under their programto organize and carry out activities.The Principal forms a number of committeesand each committee is granted operational liberty to carry out a range of academic related, extra curricular and co - curricular activities throughout the year. Faculty members are informed and encouraged to make use of innovative teaching methods for their classroom teachings.**

**Students in various committees and clubs, including NSS, DLLE, Rotaract Club, Student Quality Circle, Students' Council, Cultural Association, and WDC, are granted autonomy to plan and carry out events at intra- college level , inter- level and community level jointly with student heads of various committees, other college students and faculty members In charge. To promote effective leadership and results in the institution, members of Internal Quality Assurance Cell, College Development Committee and Education Committee exhibit good participative management.**

| File Description | Documents |
| --- | --- |
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Regular management and faculty meetings are held in order to properly implement the strategic plan. Plans are developed based**

on feedback, opinions, and discussions from all parties involved. The annual budget is prepared with the strategic plans in mind at the commencement of the academic year. Provisions are provided for many facets of institutional growth in the annual budget. The management approves the annual budget. The plan of action is implemented and resources are arranged based on the available budget and plan of action. At several levels, there is also constant assessment, monitoring, and controlling to guarantee that plans are carried out successfully. As soon as the Principal notices a deviation from the plan, they are checked and remedial action is performed.

We create an action plan for the college's future growth and development in accordance with its mission and vision statement in order to deploy the perspective strategy effectively. The College has a perspective plan for development of Infrastructure, faculty development, and need-based courses are the main priorities.

- Recruiting faculty members with NET/SET qualifications

- Encourage faculty members to apply for Ph.D. programs as soon as possible in order to expedite the process.

- Encourage faculty members for undertaking research projects and writing research papers.

- Creating provision for Energy from Renewable Sources

- Increase student involvement in extracurricular and curriculum activities.

- Take the initiative to provide training for teaching and non-teaching staff.

- Establishing a Research Center for Ph.D.

| File Description | Documents |
| --- | --- |
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://www.mvmeducation.com/degreeColleg e/perspective_plan/ |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal provides the necessary information that is obtained from the administrative and academic departments, as well as from other stakeholders like parents and students, on the basis of which the MC makes important decisions. The Principal makes daily decisions after consulting the administrative and academic departments. The program coordinators make decisions on the curriculum, faculty performance evaluation, research, extension, and quality maintenance in their respective fields after consulting with the principal. The coordinators of the programs also handle a range of administrative tasks, including testing.

Together with the administrative staff, faculty members make up the committees that handle the College's administrative tasks. The Principal appoints these committees in compliance with the academic, extracurricular, and administrative programs of the college. The Administrative and Accounts Sections handle accounting and secretarial support. The HR manager manages HR-related issues, including induction and policies in the employee handbook, distributed to the workforce.

| File Description | Documents |
| --- | --- |
| Paste link for additional information | Nil |
| Link to Organogram of the Institution webpage | https://www.mvmeducation.com/degreeColleg e/organogram-of-the-institution/ |
| Upload any additional information | View File |

| 6.2.3 - Implementation of e-governance in | A. All of the above |
| --- | --- |

**areas of operation Administration Finance and Accounts Student Admission and Support Examination**

| File Description | Documents |
|---|---|
| ERP (Enterprise Resource Planning)Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**Welfare Schemes for Teaching Staff:**

The college has a Staff Welfare Committee and a designated staff secretary who takes care of the matters related to the welfare of the faculty members and informs the higher authorities.

A Teachers Training fund has been established which is used for the training and development of the faculty members.

The management follows all the government regulations such as maternity benefits, leave, provident fund, gratuity etc.

Financial assistance is provided for attaending conferences, seminars, faculty development programme, etc

**Welfare Schemes for Non Teaching Staff:**

The non teaching staff can avail advance against salary.

Financial assistance is provided in case of medical emergency.

Management adheres to all government regulations such as maternity benefits, leave, provident fund, gratuity etc.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | View File |

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

| File Description | Documents |
|---|---|
| Upload any additional information | **No File Uploaded** |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

| File Description | Documents |
|---|---|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | **No File Uploaded** |
| Reports of Academic Staff College or similar centers | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**0**

| File Description | Documents |
|---|---|
| IQAC report summary | **No File Uploaded** |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | **No File Uploaded** |
| Upload any additional information | **No File Uploaded** |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**The college uses theevaluation system to assess the performance of faculty members based on academic performance, personal characteristics, abilities, skills, research, and extra**

curricular activities.

Every year, faculty members submit appraisalreports to the college, which are reviewed and remarks are mentioned by the respective programme coordinators, the Principal, and the Chairman of the Education Committee. These apprasialreports serves as an important records for promotions.

Teaching staff performance assessments are conducted according to the standards established by the college management. Every faculty member conducts a self-assessment that covers different aspects of their work during the academic year. The faculty members discuss the self-assessment with their iprogramme coordinator. After the evaluation by the programme coordinator, the faculty members discuss it with the Principal and management representatives.

Additionally, each member of the non-teaching staff is evaluated by the Principal, the Administrative Head, and the Management representatives.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](View File) |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution carries out internal and statutory audits on a yearly basis. The audit services are provided by certified and professional accountancy firms. In the case of Internal Audit and Statutory Audit, there are two different companies.

The Internal Audit of the college is conducted by the internal auditor appointed by the management by passing necessary resolutions in the meeting for the period of one year. The internal auditor shall complete his audit work on a quarterly basis and shall submit an audit report to the management at the end of the financial year. Ramesh P. Kunder & Co. carries out an

internal audit every year.

The External Auditor is also appointed for the period of one year by the management, in its annual general body meeting by passing necessary resolutions. The company Rao & Ashok appointed by the management shall carry out an outside statutory audit. The auditor presents his audit report to management. The college complies with all government, regulatory and University of Mumbai affiliation regulations.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

| File Description | Documents |
|---|---|
| Annual statements of accounts | **No File Uploaded** |
| Any additional information | **No File Uploaded** |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | [View File](#) |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is funded without financial support, so the university's financial resources are primarily provided by the management. Budget and review meetings are held regularly to monitor the use of funds. The college receives funding from tuition fees, donors, sponsors, and the MVM Trust. Tuition fees collected from students are the main source of income for the college's daily activities.

Funding from a variety of donors is available specifically for

infrastructure needs. Incase of deficit or need additional funds, the MVM Trust provides the funds needed.

Every year, the college prepares annual, semi-annual and quarterly budgets for all activities under various heads and submits them to management for approval. Allocate funds according to the budget while maintaining fiscal discipline. Expenditures are regularly reviewed and controlled, and a breakdown of expenditures for each activity is presented at each Education Committee meeting. This helps to manage the budget.

The institution optimises its available infrastructural resources in following ways:

- Renting out part of fifth floor to Administrative Office, Mogaveera bank.

- Renting out Convention centres on first floor and second floor for various educational,social and cultural purposes.

| File Description | Documents |
|---|---|
| Paste link for additional information | **Nil** |
| Upload any additional information | [View File](#) |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To institutionalize quality assurance policies and processes, the principal conducts regular meetings with program coordinators, faculty, and administrative staff to ensure smooth implementation of the college's plans/calendar. These mechanisms at departmental and college level ensure sustainability and improvement of quality. All important decisions to maintain the quality of the college are taken jointly by the Internal Quality Assurance Office (IQAC) and the College Development Committee (CDC). IQAC members help to organize conferences and workshops. Students and alumni contribute to the effective functioning of IQAC. IQAC optimizes the activities carried out during the academic year.

IQAC's most important decisions and initiatives are communicated to employees by department heads. IQAC will communicate with students, parents, and other stakeholders as appropriate to inform them of IQAC's plans. The College's website provides information to students and external stakeholders about IQAC's various activities and initiatives.

IQAC conducts the following audits to ensure the quality of institutions: Green audit, Energy audit, Academic and Administrative audit, Gender audit.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- Each semester, the committee that prepares the workload and lecture schedule notifies the teachers and students.

- Instructors deliver classes in accordance with the University of Mumbai's syllabus and allotted workload. The Faculty Daily Dairy and Monthly Monitoring Sheet both have the same information.

- Faculty members use a variety of instructional pedagogies, deliver remedial lectures, and regularly assess students based on their performance on assignments, projects, internal exams, and active participation in class.

- To provide students more knowledge, departmental groups host a variety of activities.

- The Principal, Vice Principal, and Co-ordinators regularly assess and oversee the entire teaching and learning process.

- Attendance of students is tracked via the Teach Us app.

- The learner's learning outcomes are continually assessed through assignments, internal exams, class participation, and tests.

- Each semester, at the conclusion of the results analysis is done.

- An exit survey given to third-year leaving batch students is used to gauge learning outcomes.

- The college has put in place a method for assessing each teacher's performance based on a range of quantitative factors.

- Faculty members undertake mentoring sessions in which they engage with individual students and their parents to gather feedback on how to improve the college's teaching and learning environment.

| File Description | Documents |
|---|---|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

| | |
|---|---|
| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | C. Any 2 of the above |

| File Description | Documents |
| --- | --- |
| Paste web link of Annual reports of Institution | https://www.mvmeducation.com/degreeCollege/annual-reports/ |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Following initiatives have been implemented to ensure gender equity on campus:-

- The women's development cell actively organizes various events on awareness issues like Orientation on anti-sexual harassment policy, Cyber Security, and celebrates both National and International Women's Day.
- To ensure the safety of female students on the college campus and to prevent unauthorized access, a suitable boundary wall with fencing has been constructed.
- A lady security guard is appointed at the College gate keeping in mind the safety of girl students.
- The College aims at zero tolerance against eve teasing/ragging with wide publicity which is maintained by the Discipline Committee.
- Ladies washrooms have a sanitary napkin vending machine.
- Girls common room facilities are available for female students.
- The College encourages female students to participate in intra-collegiate, inter-collegiate and university-level activities.
- The College ensures the representation of female students as members of the Students' Council and other important college committees.
- The College uses a recruitment system that ensures fairness and transparency, with merit being the only

- consideration for hiring staff and personnel.
- The College provides courses covering subjects pertaining to gender equity and sensitivity towards gender-related issues.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.mvmeducation.com/degreeCollege/women-development-cell-wdc/ |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://drive.google.com/file/d/14bbgceMSaoLjUun1zoj9f2COr3OsysKK/view?usp=sharing |

| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | D. Any 1 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged Photographs | View File |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management  Waste recycling system Hazardous chemicals and radioactive waste management

**1. Solid waste management:**

- To address waste management within the institute, students and staff are educated on suitable waste management practices via lectures, notices posted on bulletin boards, and the placement of slogan boards throughout the campus.
- The students and staff dispose off the waste in dustbins kept in classrooms, staffroom and office.
- Facility staff are appointed for cleaning the classrooms and the premises.
- The college has labelledbins to segregate different types of waste, aligning with the waste management guidelines

set forth by the Brihanmumbai Municipal Corporation (BMC).

- Each day, waste is gathered from a variety of sources and categorized into dry and wet waste.

2. Liquid waste management:

- All sewage linesfrom toilets, bathrooms, etc., are linked to the municipal drainage system.
- Facility staff are appointed for cleaning the washrooms.
- The waste water from campus is directed through an underground pipeline to a soak pit.

3. E-waste management:

- The collected E-waste is stored in a storage room and disposed off on an annual basis.
- Empty toners, cartridges, outdated computers and electronic items are sold as scrap to ensure their safe recycling.
- Our technician refurbishes outdated monitors and CPUs, making them suitable for reuse.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | **No File Uploaded** |
| Geo tagged photographs of the facilities | https://docs.google.com/document/d/1wX_Yo D_gSGsMa8jUajLcXdltx3UoNOg2ba- g1IXOaeE/edit?usp=drive_link |
| Any other relevant information | View File |

| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

**7.1.5 - Green campus initiatives include**

| | |
|---|---|
| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of Bicycles/ Battery powered vehicles**<br>3. **Pedestrian Friendly pathways**<br>4. **Ban on use of Plastic**<br>5. **landscaping with trees and plants** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | B. Any 3 of the above |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | C. Any 2 of the above |
|---|---|

| File Description | Documents |
|---|---|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The institute fosters an inclusive environment towards cultural, regional, linguistic, communal, socio-economic and other diversities through various events and activities.
- The College accepts students based solely on merit, regardless of their caste, categories, or religion. All students are provided equal opportunities, both in accessing facilities and participating in various college activities.
- The institute acknowledges the socioeconomic diversity among its students and provides scholarships to those from disadvantaged financial backgrounds.
- The college students are given an opportunity to be a part of cultural events like Clairvoyance, Showtime, Guru Purnima Celebration, etc. which enables students with a

valuable opportunity to connect with each other and foster a harmonious environment.

- Various Clubs and Committees organise events like International Yoga Day, Tree Plantation, Beach Cleaning Program, AIDS awareness which creates a sense of social and communal responsibility among students.
- Annual Sports Meet, creates an environment vibrant atmosphere of enthusiasm and unity among students, who come together to engage in a diverse range of athletic competitions and share in the collective excitement of the event.
- Events like Kargil Vijay Divas, International peace day etc. are celebrated to develop sense of unity, peace and national integrity among students.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | View File |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Students and employees are made aware of their constitutional duties through boththe curriculum and extracurricular activities.

- National days like Independence Day, Republic Day and Constitutional Day are celebrated by the students and staff.
- Many subjects offered to the students like Environmental Studies, EnvirnomentManagement, FoundationCourse etc. include topics which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. This helps raiseawareness among students about their constitutional responsibilities.
- The women's development cell actively organizes various events on awareness issues like Orientation on anti-sexual harassment policy, Cyber Security and celebrates both National and International Women's Day.
- Various competitions organised by DLLE like poster making competition on AIDSAwareness, Slogan Writing competition

- **on - Women empowerment, Awarenessagainst evil social practices etc. help develop sense of responsibility and dutiesamong students.**
- **Activities like tree plantation, beach cleaning program, AIDS awareness by NSS Unitcreates a sense of social and communal responsibility among students and alsomakes them understand their duties toward environment protection.**
- **Events like Kargil Vijay Divas, International Peace Day etc. are celebrated by theRotaract Club to cultivate a shared sense of unity, peace, and national integrity amongstudents.**

| File Description | Documents |
|---|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | [View File](#) |
| Any other relevant information | [View File](#) |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff       4. Annual awareness programmes on Code of Conduct are organized** | **D. Any 1 of the above** |

| File Description | Documents |
|---|---|
| Code of ethics policy document | [View File](#) |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | **No File Uploaded** |
| Any other relevant information | **No File Uploaded** |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We prioritize the celebration and organization of both national and internationalcommemorative days, events, and festivals.

The institution observes Independence Day and Republic Day by inviting both staff andstudents to participate in the flag hoisting ceremony held on campus. Throughout the academic session, students, under the guidance of teachers, celebratedvarious days, enabling them to learn about diverse cultures and develop a cognitiveperception of India as a nation. The academic calendar is filled with important events which demonstrate the enthusiasm ofthis institution. A few of these important events include:

- International Coastal Day
- National Women's Day
- International Women's Day
- International Yoga Day
- National Service Scheme Day
- World Smile Day
- International Peace Day

College also observes holiday during the festivals like Mahashivratri, Holi, Gudi Padwa, Ram Navami, Mahavir Jayanti, Ramzan and Bakri Eid, Ganesh Chaturthi, Diwali, Christmas, ParsiNew Year, Dusshera and Guru Nanak Jayanti.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events for the last (During the year) | [View File](#) |
| Geo tagged photographs of some of the events | [View File](#) |
| Any other relevant information | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1 Title of the Practice :- Reuse of Waste Papers/ One Side Printed Papers

Papers which have printed on only one side and are now no longer required for the purpose of documentation and also papers which have printed erroneously are accumulated and reused for daily purposes. The Papers are used to reprint on the other side for internal use and also for making note on it. This is a small step to instill sustainability in the institution.

Best Practice -2 Title of the Practice :- Students' Quality Circle

SQCis a committee formed comprising of the all class representative, guided by students leader appointed from final year and backed by support and guidnace of the faculty incharge. Typically comprisingmembers who volunteer to participate, SQC convenes for meetings twice per semester, under the supervision of an instructor. Members engage in discussions aimed at improving the quality of teaching and learning. The expectations of both students and faculty are aligned, fostering a supportive environment conducive to learning.

| File Description | Documents |
|---|---|
| Best practices in the Institutional web site | [View File](View File) |
| Any other relevant information | No File Uploaded |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Mogaveera Vyavasthapaka Mandali (MVM) was established in 1902. The MVM has been awarded the Karnataka Rajyotsava Prashasti for 2012 by the Karnataka State Government. Mogaveera Vyavasthapaka Mandali initiated M V Mandali's Colleges of Commerce and Science in the Academic Year 2010 - 2011. The college is affiliated to the University of Mumbai. It was established with the well-defined objective to bring about holistic development of students and to make them responsible citizens of our nation. The mission statement of the college is "We deliver excellent and holistic quality education for the overall development of the students and strive for their continual development in our endeavor in making them quality human beings and responsible citizens of our nation".

With its distinctive mission, the college consistently strives to achieve high academic standards and encouage students for

being self independent.

With the entrepreneurship growth in India in the last 2 decades, Our collegerealised the need for empowering our students with skills like innovation, creativity, problem-solving abilities,adaptability, resilience and much more to ensure their holistic development. These skills were honed through activities like Entrepreneurial Spark, Brandomania and others which gave the students a hands-on experience of running a business. Other events like Investment Awareness Program also helped the students understand the importance of wealth creation thus fostering a sense of self-initiative and independence.

| File Description | Documents |
|---|---|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

## 7.3.2 - Plan of action for the next academic year

The IQAC Plan of action for the next academic year encompasses several key areas aimed at enhancing the overall quality of education and institutional effectiveness:

1. Student Academic Growth: Implementing strategies to foster the academic progress and success of students through innovative teaching methods and academic interventions.

2. Student Participation in Sports and Cultural Activities: Promoting a holistic approach to education by encouraging students to actively engage in sports, cultural events, and extracurricular activities to develop well-rounded individuals.

3. Teaching and Non-teaching Staff Training: Providing comprehensive training and professional development opportunities for both teaching and non-teaching staff members to enhance their skills, knowledge, and effectiveness in their respective roles.

4. Organizing Seminars and Workshops: Planning and conducting a series of seminars, workshops, and training sessions on relevant topics to enrich the academic and professional experience of students and faculty members.

5. Assisting Teachers with Research: Supporting faculty members

in their research endeavors by providing resources, mentorship, and collaborative opportunities to contribute to the advancement of knowledge in their respective fields.

6. Collaborative Activities to Facilitate Implementation of NEP: Collaborating with stakeholders to align institutional policies, practices, and curriculum with the objectives and mandates outlined in the National Education Policy (NEP) to ensure effective implementation and compliance.

7. Continuous Quality Checks: Establishing mechanisms for continuous quality assurance through Academic and Administrative Audit, Green Audit, Energy Audit, Environmental Audit, Gender Audit Library Audit, and other evaluative processes to monitor and improve the overall quality and performance of the institution.