



THE MOGAVEERA VYAVASTHAPAKA MANDALI

# MVM Educational Campus

*Creating Quality...Delivering Excellence*

## M V Mandali's Colleges of Commerce & Science

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MVM Educational Campus Marg, Off V Veera Desai Road, Andheri (West), Mumbai - 400 058

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Date: 28<sup>th</sup> July, 2021

### Agenda for First Meeting of Internal Quality Assurance Cell

The First Meeting of Internal Quality Assurance Cell for the academic year 2021-22 will be held on Friday, 6th August 2021 at 5.30 pm on Microsoft Teams – Online Platform.

The agenda of the Meeting would be:

1. To read and approve the minutes of the previous IQAC meeting held on 13<sup>th</sup> May 2021.
2. To read action taken report based on suggestions given by IQAC members in IQAC meeting held on 13<sup>th</sup> May 2021.
3. To approve composition of IQAC for AY 2021-22
4. To update on admission status of AY 2021-22.
5. To put forward Committee Formation, Academic Calendar and Examination Schedule for AY 2021-22.
6. To put forward and approve IQAC Plan of Action for AY 2021-22
7. To update on activities conducted during month of June and July 2021.
8. To discuss on AQAR submission for AY 2020-21
9. To invite suggestions for Quality enhancement from members.
10. Any other matter with the permission of the chair.



Chairperson- IQAC,  
Dr. Gopal Kalkoti





Coordinator-IQAC,  
Ms. Seema Rawat



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## Minutes of First IQAC meeting held on 06<sup>th</sup> August, 2021

The IQAC Meeting of M V Mandali's College of Commerce & Science was held online on 6<sup>th</sup> August, 2021 at 5:30 p.m. using Microsoft Teams. The following members were present:

- 1 Dr. Gopal Kalkoti (Principal & Chairperson)
- 2 Ms. Seema Rawat (Vice Principal & IQAC Coordinator)
- 3 Mr. Jeetu Rohira (Head, Admin & HR)
- 4 Mr. Sachin Yekhe (Administrative officer)
- 5 Mr. Divyesh Nagrecha (Coordinator- B.Sc.IT)
- 6 Ms. Anita Chaudhary (Coordinator-BMS)
- 7 Ms. Navsin Mistry (Faculty member)
- 8 Ms. Shweta Pawar (Faculty member)
- 9 Ms. Venu Swadia (Faculty member)
- 10 Ms. Gnanselvi (Faculty member)
- 11 Mr. Vishwanath Acharya
- 12 Mr. Ved Prakash (Management representative)
- 13 Dr. Deepak Vaidya (representative from local society)
- 14 Mr. Mr. Karan Kataria (Student Representative)
- 15 Ms. Claretha Estibeiro (Student Representative)
- 16 Mr. Naresh Sharma (President, Alumni Association)
- 17 Mr. Sandesh D' Souza (Industrialist)



Principal Dr. Gopal Kalkoti chaired the meeting. The following agenda was discussed in the meeting.

**Agenda No. 1: To read and approve the minutes of previous IQAC meeting held on 13<sup>th</sup> May, 2021**

Ms. Seema Rawat has read the minutes of previous meeting of IQAC held on 13<sup>th</sup> May, 2021 and the same was put forward to the members for any alteration as there was no changes mentioned by any member the minutes of the meeting was confirmed by the Principal Dr. Gopal Kalkoti.

**Agenda No. 2: To read action taken report based on suggestions given by IQAC members in IQAC meeting held on 13<sup>th</sup> May, 2021.**

Ms. Seema Rawat read the action taken report based on suggestions given by IQAC members in IQAC meeting held on 13<sup>th</sup> May, 2021. There was no objection raised by any member and the same was confirmed by Principal Dr. Gopal Kalkoti.

**Agenda No. 3: To approve composition of IQAC for AY 2021-22**

Ms. Seema Rawat has put forward the put forward the composition of IQAC for the Academic Year 2021-22 for approval. Principal Dr. Gopal Kalkoti approved the composition of IQAC for the Academic Year 2021 – 22. ( **Annexure I** )

**Agenda No. 4: To update on admission status of AY 2021-22.**

Ms. Seema Rawat informed the members that the status of admission is provided to all the staff everyday by the administration team. Ms. Seema Rawat also mentioned that the admission status of SY's and TY's as 6<sup>th</sup> August, 2021 is 493 students. ( **Annexure II** )

**Agenda No. 5: To put forward Committee Formation, Academic Calendar and Examination Schedule for AY 2021-22.**

Ms. Seema Rawat informed the IQAC members about the details of the Committees formed for the Academic Year 2021-22. Same is approved by all members.

Ms. Seema Rawat informed that the events planned for the academic year are received from various committee heads which will be finalized by Ms. Venu and after finalization the Academic Calendar will be uploaded on the website by Ms. Shweta Pawar.

Ms. Seema Rawat also mentioned in the meeting that the Examination Schedule is finalized and same is put forward in meeting for approval. ( **Annexure III** )

Ms. Navsin Mistry suggested that the schedule must also have the syllabus completion date so that the schedule can cover all the details required about examination preparation as per Criteria 2.

**Agenda No. 6: To put forward and approve IQAC Plan of Action for AY 2021-22**

Ms. Seema Rawat has put forward the IQAC Plan of Action for the Academic Year 2021-22, where main emphasis is on Academic Audit, NAAC documentation, LMS and measurable assessment of outcome-based learning. (Annexure IV)

Principal Dr. Gopal Kalkoti informed that he will guide the IQAC Coordinator about the procedure of Academic Audit and will also give the name of the resource person who can guide the staff in NAAC Documentation. Sir also made the members aware about the importance of LMS and must be implemented to which Ms. Shweta Pawar added that Google Classroom or Microsoft Teams could serve as a good platform for implementation of LMS.

Ms. Seema Rawat based on her knowledge acquired through a workshop mentioned that Outcome based learning can be measure by collecting feedback from the students on teaching and learning.

**Agenda No. 7: To update on activities conducted during month of June and July 2021.**

Ms. Seema Rawat read the activities which are conducted in the month of June and July, 2021 as per the Academic Calendar . (Annexure V)

**Agenda No. 8: To discuss on AQAR submission for AY 2020-21**

Ms. Seema Rawat informed that the AQAR for the previous years- AY 2018-19 and AY 2019-20 are duly submitted and for the Academic year 2020-21 preparation is going on which need to be submitted before December 2021. Ms. Seema Rawat also informed that as the format for Academic Year 2020-21 is different from the previous years the format will be shared after receiving the confirmation from Principal Dr. Gopal Kalkoti.

**Agenda No. 9: To invite suggestions for Quality enhancement from members.**

1. Mr. Vishwanath informed that there are few proposals for training and internship for students. Placement cell would like to take it further for benefit of students. Dr. Kalkoti approved the suggestion given.
2. Ms. Seema Rawat suggested starting Bridge course and short term Yoga course for students which will help them in their capability enhancement.



3. Ms. Seema Rawat suggested to plan activities under departmental clubs where students can plan, organize activities for their benefit.
4. Ms. Seema Rawat suggested that since New ERP – Aadmin is implemented, a training programme should be organized for faculty members for the same.

**Agenda No. 10: Any other matter with permission of the chair.**

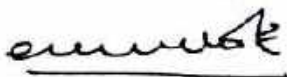
The other matters discussed were:

Principal Dr. Gopal Kalkoti Sir praised all teaching and non - teaching staff for their support provided in smooth conduct of admission.

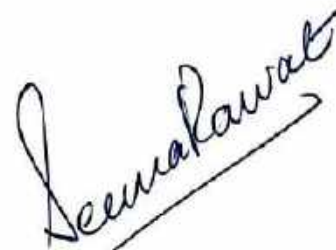
Mr. Naresh Sharma asked for the permission of Principal Sir for providing certificate to the winners of the inter- collegiate fest to which Principal Dr. Gopal Kalkoti praised the idea of distributing certificates offline but after conditions the pandemic conditions being normalized.

Ms. Seema Rawat insisted on speeding up the work of Alumni Association Registration.

After this the meeting concluded by the permission of chair.



Chairperson- IQAC,  
Dr. Gopal Kalkoti



Coordinator-IQAC,  
Ms. Seema Rawat



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## RECONSTITUTION OF IQAC FOR AY 2021-22

The Internal Quality Assurance Cell (IQAC) of M V Mandali's Colleges of Commerce & Science is reconstituted on 6<sup>th</sup> August 2021 as per new guidelines of NAAC for Academic Year 2021-22 and the same is approved. The Members of Internal Quality Assurance Cell are as follows:

1. **Principal – Chairperson:**
  - (i) Dr. Gopal K Kalkoti.
2. **One/Two Senior administrative officers**
  - (i) Mr. Jeetu Rohira
  - (ii) Mr. Sachin Yekhe
3. **Three to Eight Teachers**
  - (i) Mr Divyesh Nagercha
  - (ii) Ms. Anita Chaudhary
  - (iii) Ms. Navsin Mistry
  - (iv) Ms. Shweta Pawar
  - (v) Ms. Venu Swadia
  - (vi) Ms. Gnanselvi
  - (vii) Mr. Vishwanath Acharya
4. **One member from Management**
  - (i) Mr. Ved Prakash
5. **One/Two nominees from local society, students and Alumni**
  - (i) Dr. Dr Deepak Vaidya ( representative local society)
  - (ii) Mr. (Student)
  - (iii) Mr. ( Student)
  - (iv) Mr. Naresh Sharma (Alumni)
6. **One/Two nominee from employer/Industrialist/stakeholders**
  - (i) Mr Sandesh D'souza
7. **One senior teacher as the coordinator/ Director of IQAC**
  - (ii) Ms. Seema Rawat

Chairperson- IQAC,  
Dr. Gopal Kalkoti



Coordinator-IQAC,  
Ms. Seema Rawat



## Annexure II

ADMISSION DETAILS FOR THE AY 2021-22 AS ON 06.08.2021												
CLASS	TOTAL NO.OF STUDENTS (IN FY)	ELIGIBLE	NOT ELIGIBLE	NEW ADMISSION	ADMISSION BY DROP OUT STUDENTS	TOTAL ELIGIBLE	FORM TAKEN	ADMISSION TAKEN	ADMISSION CANCELLED	TOTAL STRENGTH	NOC TAKEN	BALANCE
S.Y.B.Sc-IT	20	19	1	0	0	19	17	16	1	15	2	1
S.Y.BMS	106	104	2	1	0	105	93	84	0	84	8	13
S.Y.BAF	48	47	1	0	2	49	46	45	0	45	1	3
S.Y.B.COM	97	90	7	3	2	95	84	78	0	78	7	10
<b>TOTAL</b>	<b>271</b>	<b>260</b>	<b>11</b>	<b>4</b>	<b>4</b>	<b>268</b>	<b>240</b>	<b>223</b>	<b>1</b>	<b>222</b>	<b>18</b>	<b>27</b>

CLASS	TOTAL NO.OF STUDENTS (IN SY)	ELIGIBLE	NOT ELIGIBLE	NEW ADMISSION	ADMISSION BY DROP OUT STUDENTS	TOTAL ELIGIBLE	FORM TAKEN	ADMISSION TAKEN	ADMISSION CANCELLED	TOTAL STRENGTH	NOC TAKEN	BALANCE
T.Y.B.Sc-IT	19	19	0	0	1	20	21	20	0	20	0	0
T.Y.BMS	111	109	2	1	1	111	106	96	0	96	1	14
T.Y.BAF	50	50	0	1	1	52	53	52	0	52	0	0
T.Y.B.COM	113	110	3	2	3	115	111	103	0	103	0	12
<b>TOTAL</b>	<b>293</b>	<b>288</b>	<b>5</b>	<b>4</b>	<b>6</b>	<b>298</b>	<b>291</b>	<b>271</b>	<b>0</b>	<b>271</b>	<b>1</b>	<b>26</b>

## Annexure III

### Examination Schedule AY 2021-22

EXAMINATION-21-22	SCHEDULE DATE
Internal Exams - SY and TY - Odd Semester (SEM III & V) - BAF/BMS/BSc IT	9th August to 11th August 2021
Internal Exams - FY - Odd Semester (SEM I) - BAF/BMS/BSc IT/BAS	1st October to 4th October 2021
ATKT Exam - Even Semester (II & IV) - BAF/BMS/BSc IT	5th October to 12th October 2021
BSc IT Practical Exam (FY, SY)	6th October to 8th October 2021
Semester End Exam - Odd Semester (I & III) - BCOM/BAF/BMS/BSc IT/BAS	21st October to 29th October 2021
Internal Exams - FY, SY and TY - Even Semester (SEM II, IV & VI) - BAF/BMS/BSc IT/BAS	15th February to 18th February 2022
ATKT Exam - Odd Semester (I, III) - BAF/BMS/BSc IT/BAS	23rd March 2022
BSc IT Practical Exam (FY, SY)	6th to 8th April 2022
Semester End Exam - Even Semester (SEM II & IV) - BCOM/BAF/BMS/BSc IT/BAS	11th April to 18th April 2022



## Annexure IV

**IQAC-Plan of Action for AY 2021-22**

1	Conduct regular meetings of IQAC
2	Prepare Academic Planner for AY 2021-22
3	Submission of AQAR for AY 20-21
4	Prepare Plan of Action for all Committees and continuous review and monitoring of targets achieved.
5	Introduction of New Programme- M.Com & B.Com ( Actuarial Studies)
6	Obtain Feedback from Outgoing students through Exit Survey.
7	Obtain Feedback from all stakeholders- Faculty, Students, parents, Alumni, Employer on Institution Performance.
8	Conduct Academic and Administrative Audit.
9	Conduct Green Audit/ energy Audit/ISO Certification
10	Conduct Financial Audit by Internal and external Auditor.
11	Promote E- Learning Resources in teaching learning.
12	Introduction of LMS and Promote ICT tools in teaching learning.
13	Promote development of E-Content on Open source platforms like Swayam/ MOOCS/ NPTEL/ NMEICT
14	Formation of PTA
15	Faculty Development Programmes for teaching staff.
16	Training Programmes for Non-teaching staff and support staff
17	Seminar on Quality Initiative
18	Guest lectures, seminars for staff, students and Alumni
19	Awareness about documentation Methodology.
20	Result analysis and action taken.
21	Academic review of departments and committee
22	Website updating
23	Training on technology



## ACTIVITIES CONDUCTED 2021-22

### June 2021

Sr. No	Date	Day	Event
1	June 14, 2021	Monday	Commencement of Academic Year 2021-22
2	June 21, 2021	Thursday	NSS Unit - International Yoga Day Celebration
3	June 24, 2021	Thursday	Principal Dr Gopal Kalkoti - Resource Person for FDP at GHG Khalsa College of Education
4	July 31, 2021	Saturday	NSS Unit- Tree Plantation Activity

### July 2021

Sr. No	Date	Day	Event
1	July 7, 2021	Wednesday	Received NOC for BCom Acturial Studies and MCom Advanced Accountancy
2	July 16, 2021	Friday	DLLE Short Orientation Programme 2021-22
3	July 19- August 08, 2021	Monday to Saturday	Ms Seema rawat and Ms Venu Swadia attending UGC HRDC UoM Orientation
3	July 24, 2021	Saturday	Student Council - Gurupoornima Celebration
4	July 30, 2021	Friday	Rotaract Club - Kargil Vijay Diwas Celebration
5	July 31, 2021	Saturday	Rotaract Club - Energy Healing - Language of light

### August 2021

Sr. No	Date	Day	Event
1	August 1, 2021	Sunday	Rotaract Academy
2	August 5, 2021	Monday	Career Guidance and Placement Cell- Orientation Programme
	August 6, 2021	Friday	Career Guidance Seminar for HSC Students
3	August 6, 2021	Friday	1st IQAC Meeting
4	August 7, 2021	Saturday	1st CDC Meeting

5	August 8, 2021	Sunday	Rotaract Club- Friendship Day Celebration- Test Your Bond
6	August 9- August 11,2021	Monday to Wednesday	Semester III and V Internal Examination
7	August 14,2021	Saturday	IQAC- Technology Training Programme on ERP- Academix
8	August 15,2021	Monday	Independence Day Celebration
9	August 15-August 19,2021	Sunday- Thursday	Rotaract Club- Tri-Colour Photography
10	August 18,2021	Wednesday	Rotaract Club-Installation Ceremony
11	August 20, 2021	Friday	IT Club -Enigma
12	August 20-August 30,2021	Saturday to Monday	Sports Club- Gaming Week - Carrom, Pool & Archery
13	August 30,2021	Monday to Tuesday	IQAC- Training Programme on NAAC Documentation



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### **ACTION TAKEN REPORT ON FIRST IQAC MEETING HELD ON FRIDAY 06<sup>th</sup>**

**August, 2021**

Based on suggestions provided by IQAC members in meeting held on 6<sup>th</sup> August 2021, following actions were taken.

<u><b>SR. NO.</b></u>	<u><b>SUGGESTIONS</b></u>	<u><b>ACTION TAKEN</b></u>
<u><b>1</b></u>	Mr. Vishwanath informed that there are few proposals for training and internship for students. Placement cell would like to take it further for benefit of students. Dr. Kalkoti approved the suggestion given.	<p>Placement Cell in collaboration with ICAI introduced internship programme. 111 students registered for internship programme. Students were provided with 12 days training programme before internship where expertise from ICAI conducted sessions with students and trained them on various aspects of accountancy, finance, GST, taxation etc. After training students will be provided with internship opportunities with various CA firms.</p> <p>Placement Cell in collaboration of technoserve Pvt. Ltd. organized employability training programme for TY students. One batch of 30 students successfully completed 30 days training programme after which placement opportunity will be given to students with various reputed firms. Soon second batch will also commence for which registration process is going on.</p>

2	Ms. Seema Rawat suggested starting Bridge course and short term Yoga course for students which will help them in their capability enhancement.	Bridge course of 10 days introduced from 22 <sup>nd</sup> October 2021 for first year student. 50 successfully completed the bridge course. Syllabus was framed by IQAC members where students were taught about basic concepts of Accountancy, Maths, economics. Expertise were also invited to conduct session on communication and presentation skills. Students will be provided with Certificate for successful completion of Bridge course. Yoga Course will be commencing soon in month of November as we are looking for suitable trainer within our budget.
3	Ms. Seema Rawat suggested to plan activities under departmental clubs where students can plan, organize activities for their benefit.	BAF Club organized Financial Literacy programme on 26 <sup>th</sup> August 2021 in association with ICICI Academy. BAF Club-Finanza-organized Financial wellness program on 14 <sup>th</sup> October 2021 in collaboration with BIAP & CDSL. IT Club- Enigma also organized project writing session on 20 <sup>th</sup> August 2021 for TYIT students.
4	Ms. Seema Rawat suggested that since New ERP – Acadmin is implemented, a training programme should be organized for faculty members for the same.	IQAC organized Technology training programme for faculty members on 14 <sup>th</sup> August 2021. Faculty members were provide orientation on various features of new ERP system. IQAC members suggested few changes in system as per the documentation requirement.

*[Signature]*

Chairperson- IQAC,  
Dr. Gopal Kalkoti



*[Signature: Seema Rawat]*

Coordinator-IQAC,  
Ms. Seema Rawat



Sr No	NAME	Signature
1)	Dr. Lopal Kalkoti	<u>emmesb</u>
2)	ms. Seema Rawat	Seema Rawat
3)	mr. Jeetu Rohira	
4)	mr. Sachin Patel	Shi
5)	mr. Divyesh Nagrecha	FE
6)	ms. Anita Chaudhary	Shoudy
7)	ms. Navin Mistry	Shi
8)	ms. Sheeta Pawar	Shi
9)	ms. Venu Sreedra	
10)	ms. Gun-Sewi	
11)	mr. Vishveshwar Acharya	
12)	mr. Ved prakash	
13)	Dr. Deepate Vaidya	
14)	mr. Karan Kataria	
15)	ms. Clarelina Estibeiro	
16)	Mr. Narresh Sharma	
17)	Mr. Sandesh D'Sauza	



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Date: 31<sup>st</sup> October, 2021

## Agenda for Second Meeting of Internal Quality Assurance Cell

The Second Meeting of Internal Quality Assurance Cell for the academic year 2021-22 will be held on **Monday 8<sup>th</sup> November, 2021** at **11am** on Microsoft Teams – Online Platform.

**The agenda of the Meeting would be:**

1. To read and approve the minutes of the previous IQAC meeting held on 6<sup>th</sup> August 2021.
2. To read action taken report based on suggestions given by IQAC members in IQAC meeting held on 6<sup>th</sup> August 2021.
3. To update on admission status of AY 2021-22.
4. To update on semester end examination of AY 2021-22.
5. To update on activities conducted during month of September and October 2021.
6. To discuss on AQAR submission for AY 2020-21.
7. To approve commencement of bridge course and Yoga course and budget for the same.
8. To approve budget for examination remuneration.
9. To invite suggestions for quality enhancement from members.
10. Any other matter with the permission of the chair.

Chairperson- IQAC,  
Dr. Gopal Kalkoti



Coordinator-IQAC,  
Ms. Seema Rawat





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Date: 8<sup>th</sup> November, 2021

## Minutes of Second IQAC meeting held on 8<sup>th</sup> November, 2021

The Second Meeting of Internal Quality Assurance Cell for the academic year 2021-22 was held on Monday 8<sup>th</sup> November, 2021 at 11am on Microsoft Teams – Online Platform. Principal Dr. Gopal Kalkoti chaired the meeting. The following agenda was discussed in the meeting.

**Agenda No. 1 : To read and approve the minutes of the previous IQAC meeting held on 6<sup>th</sup> August 2021.**

Ms. Seema Rawat read the minutes of previous meeting of IQAC held on 8<sup>th</sup> August, 2021 and the same was put forward to the members for any alteration. As there was no changes mentioned by any member the minutes of the meeting was confirmed by the Principal Dr. Gopal Kalkoti.

**Agenda No.2 :To read action taken report based on suggestions given by IQAC members in IQAC meeting held on 6<sup>th</sup> August 2021.**

Ms. Seema Rawat read the action taken report based on suggestions given by IQAC members in IQAC meeting held on 6<sup>th</sup> August, 2021. There was no objection raised by any member and the same was confirmed by Principal Dr. Gopal Kalkoti.

**Agenda No. 3:To update on admission status of AY 2021-22.**

Ms. Seema Rawat updated on admission status of AY 2021-22. Annexure for the same is attached (Annexure I)

**Agenda 4: To update on semester end examination of AY 2021-22.**

Mr. Divyesh Nagrecha informed committee members on semester end examination held for odd semester. Examination schedule and other detail are also presented to members.

**(Annexure II)**

**Agenda 5: To update on activities conducted during month of September and October 2021.**

Ms. Seema Rawat informed on various activities conducted during the month of August, September and October 2021, as per academic calendar. **(Annexure III)**

**Agenda 6: To discuss on AQAR submission for AY 2020-21.**

Ms. Seema Rawat, IQAC Coordinator informed committee members that AQAR for AY 2020-21 is in process. All required data is filled on NAAC portal. IQAC team is at the final stage of submission. It will be submitted by First week of December 2021.

**Agenda 7: To approve commencement of bridge course and Yoga course and budget for the same.**

Ms. Seema Rawat put forward the proposal for commencing Yoga Course and Bridge the Gap course. Committee members approved it. Dr. Gopal Kalkoti suggested to put this proposal to College Development Committee for further approval along with expected budget. Discussion was held and expected budget for both the activities was finalized. **(Annexure IV)**

**Agenda 8: To approve budget for examination remuneration.**

Mr. Divyesh Nagrecha put forward the expected budget for examination for approval. Same is approved by Dr. Gopal Kalkoti. It was suggested to get this approved from the College Development Committee as well. All details for Examination remuneration for semester end examination of is provided by Mr. Divyesh Nagrecha. **(Annexure V)**

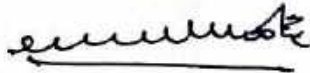
**Agenda 8: To invite suggestions for quality enhancement from members.**

- i. Ms. Seema Rawat suggested to provide scholarship to needy students as few students are unable to apply their fees due to their weak financial conditions. Dr. Kalkoti requested to identify such students and start the procedure for the same.



- ii. Ms. Anita Chaudhary suggested that curricular activities are equally important for students during this pandemic. Hence she put forward proposal for organising Clairvoyance- Intercollegiate fest of the college. Dr. Kalkoti suggested to plan for the fest and prepare budget for the same and get it approved in CDC.
- iii. Dr. Kalkoti suggested encourage students to conduct events in their respective Departmental Clubs.
- iv. Ms. Navsin suggested organizing research week for students with objective of providing hand on training to students in writing research papers and publication. Dr. Kalkoti added that S this is continuous practice and initiative under Research round table. So RRT committee should go ahead with it.

Any other matter with the permission of the chair.



Chairperson- IQAC,  
Dr. Gopal Kalkoti



Coordinator-IQAC,  
Ms. Seema Rawat

## Annexure I

CLASS	TOTAL NO.OF STUDENTS (IN F.Y)	ELIGIBLE	NOT ELIGIBLE	NEW ADMISSION	ADMISSION BY DROP OUT STUDENTS	TOTAL ELIGIBLE	FORM TAKEN	ADMISSION TAKEN	ADMISSION CANCELLED
S.Y.B.Sc-IT	20	19	1	0	0	19	17	16	1
S.Y.BMS	106	104	2	1	0	105	97	93	0
S.Y.BAF	48	47	1	0	2	49	46	45	0
S.Y.B.COM	97	90	7	3	2	95	85	80	0
<b>TOTAL</b>	<b>271</b>	<b>260</b>	<b>11</b>	<b>4</b>	<b>4</b>	<b>268</b>	<b>245</b>	<b>234</b>	<b>1</b>

CLASS	TOTAL NO.OF STUDENTS (IN S.Y)	ELIGIBLE	NOT ELIGIBLE	NEW ADMISSION	ADMISSION BY DROP OUT STUDENTS	TOTAL ELIGIBLE	FORM TAKEN	ADMISSION TAKEN	ADMISSION CANCELLED
T.Y.B.Sc-IT	19	19	0	0	1	20	21	20	0
T.Y.BMS	111	109	2	1	2	112	108	105	0
T.Y.BAF	50	50	0	1	3	54	55	54	0
T.Y.B.COM	113	110	3	2	3	115	114	111	0
<b>TOTAL</b>	<b>293</b>	<b>288</b>	<b>5</b>	<b>4</b>	<b>9</b>	<b>301</b>	<b>298</b>	<b>290</b>	<b>0</b>

CLASS	INTAKE CAPACITY	MANAGEMENT QUOTA	INTAKE AFTER MANAGEMENT QUOTA	ADMISSION TAKEN	ADMISSION CANCELLED	TOTAL ADMISSION
F.Y. BMS	144	18	126	125	2	123
F.Y.B.COM	144	18	126	113	4	109
F.Y.BAF	144	18	126	45	0	45
F.Y.B.Sc.-IT	60	9	51	26	1	25
F.Y. A.S	60	9	51	4	0	4
F.Y. M.COM	60	9	51	9	0	9
<b>TOTAL</b>	<b>612</b>	<b>81</b>	<b>531</b>	<b>322</b>	<b>7</b>	<b>315</b>



**Annexure II**

August 9- August 11,2021	Monday to Wednesday	Semester III and V Internal Examination
11th October-13th October 2021	Monday-Wednesday	Internal Examination of FY students
14th October -21 <sup>st</sup> October 2021	Thursday	ATKT Exams-SEM II & SEM IV
22nd October 2021-29 <sup>th</sup> October 2021	Friday	Regular- Semester End Exams- SEM III ATKT- Semester I & III

**Annexure III****August 2021**

Sr. No	Date	Day	Event
1	August 1, 2021	Sunday	Rotaract Academy
2	August 5,2021	Monday	Career Guidance and Placement Cell-Orientation Programme
	August 6, 2021	Friday	Career Guidance Seminar for HSC Students
3	August 6, 2021	Friday	1st IQAC Meeting
4	August 7, 2021	Saturday	1st CDC Meeting
5	August 8, 2021	Sunday	Rotaract Club- Friendship Day Celebration-Test Your Bond
6	August 9- August 11,2021	Monday to Wednesday	Semester III and V Internal Examination
7	August 14,2021	Saturday	IQAC- Technology Training Programme on ERP- Academix
8	August 15,2021	Monday	Independence Day Celebration
9	August 15-August 19,2021	Sunday-Thursday	Rotaract Club- Photography Competition-Tiranga
10	August 18,2021	Wednesday	Rotaract Club-Installation Ceremony
11	August 20, 2021	Friday	IT Club -Enigma
	August 23,2021	Monday	Commencement of Technoserve First Batch-42 students
12	August 23,2021	Monday	Career Guidance & Placement Cell- Career Opportunities in Banking & IT Sector

13	August 25,2021	Wednesday	Career Guidance & Placement Cell- Career Opportunities in Digital Marketing
14	August 26, 2021	Thursday	BAF Club-Finanza- Financial Literacy Programme
15	August 28-August 30,2021	Saturday to Monday	Rotarct Club & Sports Club- Gaming Week - Carrom, Pool & Archery

#### September 2021

1	5th September,2021	Sunday	Students Council-Teachers Day Celebration
2	16th September 2021	Thursday	Career Guidance & Placement Cell- Commencement of ICAI Training Programme- Train-Learn-Earn- 111 Students
3	17th September 2021	Friday	Rotaract Club -Chaitanya- Hindi Diwas Celebration
4	21st September 2021	Tuesday	Rotaract Club- Safed- International Peace Day celebration
5	27th September 2021	Tuesday	Rotaract Club- Safar- World Tourism Day

#### October 2021

1	5th october 2021	Tuesday	Career Guidance & Placement Cell- Orientation program for Vocational Courses by ICICI Academy
2	6th october 2021	Wednesday	Career Guidance & Placement Cell- Orientation program for C2C training program by technoserve
3	9th october 2021	Saturday	Career Guidance & Placement Cell-NEST Aptitude Test by PIBM Pune
4	10th October 2021	Sunday	Rotaract Club- The Heart for Mental wellbeing
5	11th October-13th October 2021	Monday-Wednesday	Internal Examination of FY students
6	13th October 2021	Wednesday	Commencement of Remedial session- 2 week programme
7	14th October 2021	Thursday	BAF Club-Finanza- Financial wellness program by BIAP & CDSL
8	14th October 2021	Thursday	Commencement of ATKT Exams-SEM II & SEM IV
9	22nd October 2021	Friday	Commencement of Semester End Exams- SEM III
10	22nd October 2021	Friday	Commencement of Bridge Course for FY Students- 10 Days



**Annexure IV**

**Activity Budget for Month of October- November 2021**

	No of Days	Hours	Rate Per Hour	Total
Bridge Course for FY Students	10 days	2 Hours	300	6000
Yoga Course	12 days	2 Hours	300	7200
<b>Total Expected Budget</b>				<b>13200</b>

**Annexure V**

Paper Setting of SY(No. of papers X Per paper)	28	600	16800
Paper Setting of TY(Per paper X No. of papers)	27	600	16200
Exam Committee (No. of students X Rs. 10)	523	10	5230
Chief Conductor (No. of days X Rs. 400)	17	400	6800
Jr. Chief Conductor (No. of days X Rs. 400)	17	400	6800
Office staff (No. of students X Rs. 3)	523	3	1569
<b>TOTAL BUDGET</b>			<b>51830</b>



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## **ACTION TAKEN REPORT ON FIRST IQAC MEETING HELD ON** **MONDAY, 8<sup>th</sup> November, 2021**

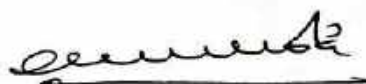
Based on suggestions provided by IQAC members in meeting held on 8<sup>th</sup> November 2021, following actions were taken.

<b><u>SR. NO.</u></b>	<b><u>SUGGESTIONS</u></b>	<b><u>ACTION TAKEN</u></b>
<b>1</b>	Ms. Seema Rawat suggested to provide scholarship to needy students as few students are unable to apply their fees due to their weak financial conditions. Dr. Kalkoti requested to identify such students and start the procedure for the same.	<p>Two students- Mr. Jehan Bhose and Ms. Disha Shetty were identified as needy students eligible for scholarship. Both the students are having good academic records. Ms. Anuja Sahastrabudhe- Incharge of students welfare and scholarship cell took initiative and spoke to parents of both the students. Students applied for the scholarship and same is approved by the managing committee.</p> <p>Ms. Anuja Sahastrabudhe also encouraged other students to apply for ANGCG (Association of Non-Government Colleges) scholarship. 28 students applied for the scholarship and same is approved by the association.</p>



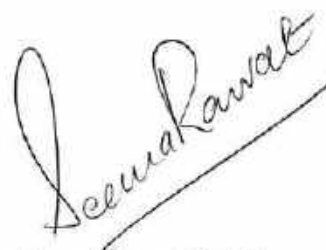
2	<p>Ms. Anita Chaudhary suggested that curricular activities are equally important for students during this pandemic. Hence she put forward proposal for organising Clairvoyance- Intercollegiate fest of the college. Dr. Kalkoti suggested to plan for the fest and prepare budget for the same and get it approved in CDC.</p>	<p>Three days Intercollegiate fest Clairvoyance 2022 is organized by Cultural Association between 15<sup>th</sup> January 2022 to 17<sup>th</sup> January 2022. We received participants from 120 colleges from states like Maharashtra, Gujarat, Andhra Pradesh</p> <p>Karnataka, Rajasthan, Uttar Pradesh, Telangana and Delhi. Total 31 events are were planned for this year fest under various categories as Performing Arts, Fine Arts, Literary Arts, Filming, Gaming etc Online streaming of CLAIRVOYANCE 2022 from 15th February to 18 th February, 2022 on YouTube was highlight of the fest. On 18th February, 2022: Day 4, Valedictory and Prize Distribution Function was organized. Shri Raghunath Medge, President, Dabbawala Association was the Chief Guest for the program.</p>
3	<p>Dr. Kalkoti suggested encourage students to conduct events in their respective Departmental Clubs.</p>	<p>Following events are organized by the the students under departmental clubs:</p> <p>22nd December 2021 - Quiz competition by BMS Club- Minerva</p> <p>1st February 2022 ,Live screening of Union Budget 2022 by BAF Club- Finanza</p> <p>14th February 2022, Quiz Competition on Union Budget by BAF Club- Finanza</p>

4	<p>Ms. Navsin suggested organizing research week for students with objective of providing hand on training to students in writing research papers and publication. Dr. Kalkoti added that S this is continuous practice and initiative under Research round table. So RRT committee should go ahead with it.</p>	<p>Anusansaadhan- research programme for beginners is organized under initiative of by Research Round Table. Programme is organized for three days between 24th to 26th February 2022, where faculty members and students were provided guidance on writing research paper and its publication. Dr. Gopal Kalkoti, Dr. Seema Rawat. Ms. Navsin Mistry and Ms. Anita Chaudhary conducted sessions on various topics in research.</p>



Chairperson- IQAC,  
Dr. Gopal Kalkoti





Coordinator-IQAC,  
Ms. Seema Rawat





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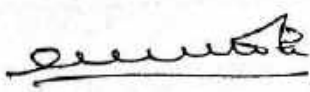
**Date: 21<sup>st</sup> February 2022**

## **Agenda for Third Meeting of Internal Quality Assurance Cell**

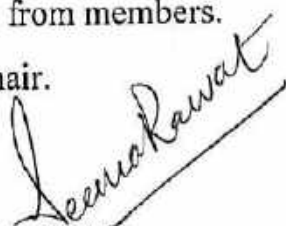
The Third Meeting of Internal Quality Assurance Cell for the academic year 2021-22 will be held on **Thursday 3<sup>rd</sup> March 2022 at 11am** in EC lab.

**The agenda of the Meeting would be:**

1. To read and approve the minutes of the previous IQAC meeting held on Monday 8<sup>th</sup> November, 2021.
2. To read action taken report based on suggestions given by IQAC members in IQAC meeting held on Monday 8<sup>th</sup> November, 2021.
3. To update on fee outstanding of AY 2021-22.
4. To update on internal examination of even semester AY 2021-22.
5. To update on Result declaration of Odd semester AY 2021-22
6. To update on activities conducted during month of December and January and February 2022.
7. To update on internship and placement for AY 2021-22
8. To approve commencement of Add on courses.
9. To invite suggestions for quality enhancement from members.
10. Any other matter with the permission of the chair.

  
Chairperson- IQAC,  
Dr. Gopal Kalkoti



  
Coordinator-IQAC,  
Ms. Seema Rawat



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Date: 3<sup>rd</sup> March, 2022

**Minutes of Third IQAC meeting held on 3<sup>rd</sup> March , 2022**

The Third Meeting of **Internal Quality Assurance Cell** for the academic year 2021-22 was held on **Thursday 3<sup>rd</sup> March, 2022** at **11am** at EC Lab 3<sup>rd</sup> floor. Principal Dr. Gopal Kalkoti chaired the meeting. The following agenda was discussed in the meeting.

**Agenda No. 1 : To read and approve the minutes of the previous IQAC meeting held on 3<sup>rd</sup> March 2022.**

Dr. Seema Rawat read the minutes of previous meeting of IQAC held on 8<sup>th</sup> November, 2021 and the same was put forward to the members for any alteration. As there was no changes mentioned by any member the minutes of the meeting was confirmed by the Principal Dr. Gopal Kalkoti.

**Agenda No.2 :To read action taken report based on suggestions given by IQAC members in IQAC meeting held on 8<sup>th</sup> November 2021.**

Dr. Seema Rawat read the action taken report based on suggestions given by IQAC members in IQAC meeting held on 8<sup>th</sup> November, 2021. There was no objection raised by any member and the same was confirmed by Principal Dr. Gopal Kalkoti.

**Agenda No. 3:To update on fees outstanding status of AY 2021-22.**

Dr. Seema Rawat updated on fee outstanding status of AY 2021-22. Annexure for the same is attached (**Annexure I**). It was discussed and decided that SMS will be sent to parents to clear their dues as early as possible. Dr. Kalkoti also suggested sending one official letter as well.



**Agenda 4: To update on External examination of even semester AY 2021-22.**

Mr. Divyesh Nagrecha informed committee members on semester end examination for FY and SY classes to be held for even semester and ATKT examinations for odd and even semester. Tentative examination schedule for the same was discussed

**Agenda 5: To update on Result declaration of Odd semester AY 2021-22**

Mr. Divyesh Nagrecha informed committee members on result declaration & admission schedule. (Annexure II).

Dr. Seema Rawat informed that results of final year students of sem V is declared by university.

Dr. Seema Rawat presented the result analysis of SEM V of Final Year students. (Annexure III)

Dr. Seema Rawat consulted Mr. Prathmesh Mestry regarding the status of odd semester mark sheet he informed that there are technical glitches which need to be resolved for the final release of the marksheet.

**Agenda 6: To update on activities conducted during month of December , January and February 2022.**

Dr. Seema Rawat, updated members about the various events that were conducted successfully during the month of December, January and February and also put forward a rough draft of events to be conducted in March 2022 (Annexure IV).

**Agenda 7: To update on internship and placement for AY 2021-22**

Mr. Vishwanth Acharya informed that 12 students were placed via techno serve and more placements are expected. He further mentioned that one student was placed in KP Sanghavi and two were placed in Caratlane. (Annexure V).

**Agenda 8: To approve commencement of Add on courses**

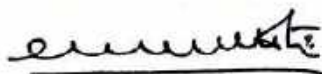
Dr. Seema Rawat proposed add on courses such as Tally, Skill India Courses, Courses in collaboration with Anudeep Foundation, Knowledge Inclusion Company, Training Management Company (TMC) along with finance and market related courses.

**Agenda 9: To invite suggestions for quality enhancement from members**

1. Dr. Gopal Kalkoti suggested organizing events under departmental clubs and committees where students can be involved in planning and organising activities.
2. Dr. Kalkoti put forward proposal to organize national or international conference seminar.
3. Dr. Seema Rawat suggested that IQAC need to take initiative to conduct various audits such as Academic & administrative Audit, Gender Audit, Green Audit, Energy Audit and Environmental audit.
4. Dr. Seema Rawat put forward proposal for faculty exchange programme and Library exchange programme with nearby colleges.
5. Ms. Venu Swadia suggested conducting Yoga course for students.

**Agenda 10: Any other matter with the permission of the chair.**

Since there were no other matter the meeting ended with vote of thanks.



Chairperson-IQAC

Dr. Gopal Kalkoti



Coordinator-IQAC

Dr. Seema Rawat



**Annexure I**  
**Fees Outstanding as on 3<sup>rd</sup> March 2022**

SR NO.	CLASS	STUDENTS NAME	TOTAL FEES	AMOUNT PAID	BALANCE
1	FY BAF	MENDON SAMRIDDHI MANOJ	27,190.00	13,000.00	14,190.00
2	FY BAF	RUIDAS PRIYANKA	27,190.00	16,700.00	10,490.00
3	FY BAF	KAMARGERJ ANJALI HANUMANT	27,190.00	14,000.00	13,190.00
4	FY BAF	SHAIKH SAMEER RAFIULLA	27,190.00	20,000.00	7,190.00
5	FY BAF	JAISWAR PRIYA RAJENDRA	27,190.00	20,000.00	7,190.00
6	SY BAF	PAWAR PRASHIK ARUN	29,100.00	20,100.00	9,000.00
7	TY BAF	SHETTY DISHA SHIVARAM	28,100.00	5,000.00	23,100.00
8	FY B.COM	SHAIKH ADIL CHANDPASHA	18,090.00	13,000.00	5,090.00
9	FY B.COM	BHOSALE ASMIT DEEPAK	18,090.00	5,000.00	13,090.00
10	FY B.COM	INGLE VASU MUKESH	18,090.00	5,000.00	13,090.00
11	FY B.COM	MALLAH PREM BINDESHRI	18,090.00	16,000.00	2,090.00
12	FY B.COM	SHAIKH ASMA KUTBUDDIN	18,090.00	18,000.00	90.00
13	FY B.COM	SHAIKH SAMEERABANU YASIN	18,090.00	12,090.00	6,000.00
14	FY B.COM	SHAIKH SHOAIB CHANDSHAIKH	18,090.00	10,000.00	8,090.00
15	FY B.COM	SIDDIQUI ALFIYA SAFIUDDIN	18,090.00	5,000.00	13,090.00
16	SY BCOM	SAYYED TASLIM	19,100.00	17,000.00	2,100.00
17	TY BCOM	ANSARI AASMA SHAHEEN NIYAZ AHMED	18,450.00	8,000.00	10,450.00
18	TY BCOM	POOJARI KASHINATH ASHOK	18,450.00	10,000.00	8,450.00
19	TY BCOM	SIDDIQUI FAISAL NAEEM	18,450.00	10,000.00	8,450.00
20	TY BCOM	JADHAV MANALI ANIL	18,450.00	10,000.00	8,450.00
21	FY BMS (A)	KARKERA ROSHAN RAKESH	29,990.00	15,000.00	14,990.00
22	FY BMS (A)	SHAIKH ZUBAIRMHAMMED ASHFAQUE	29,990.00	15,000.00	14,990.00
23	FY BMS (A)	SHRIDHAR PALANIVEL*	29,990.00	23,000.00	6,990.00

24	FY BMS (A)	ARIF JAVED MOHD JAVED AHMED	29,990.00	15,000.00	14,990.00
25	FY BMS (B)	PARIYANI ATHAR YUSUF	29,990.00	15,000.00	14,990.00
26	FY BMS (B)	SHAIKH NADEEM HASIMRAZA	29,990.00	25,000.00	4,990.00
27	SY BMS (A)	SUVARNA KHUSHI SANTHOSH RAJASHRI	32,100.00	17,000.00	15,100.00
28	SY BMS (B)	VISHWAKARMA PRIYA ASHOK	32,100.00	20,000.00	12,100.00
29	TY BMS	BOSE JEHAN R	31,100.00	5,000.00	26,100.00
<b>TOTAL</b>					3,08,120.00



## Annexure II- Result declaration and Admission schedule for SY to TY



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### ADMISSION SCHEDULE FOR FYS OF ALL SECTIONS

#### BMS/BAF/BCOM/BSc IT/BCOM (AS)

FY Regular Examination May 2022	25 <sup>th</sup> April 2022 to 4 <sup>th</sup> May 2022
Marklist submission by Teachers	6 <sup>th</sup> May 2022
Final Consolidated by Mr. Prathamesh	7 <sup>th</sup> May 2022
Final Consolidated by Coordinators	9 <sup>th</sup> May 2022
Result Declaration/Eligibility List by Mr. Prathamesh and Mr. Ajay	10 <sup>th</sup> May 2022
Report Card Printing by Mr.Prathamesh	11 <sup>th</sup> May 2022
Report Card Distribution by FY Class Incharge	12 <sup>th</sup> May 2022
Admission FY to SY	13 <sup>th</sup> May 2022, 14 <sup>th</sup> May 2022, 17 <sup>th</sup> May 2022, 18 <sup>th</sup> May 2022

Dr. Gopal Kalkoti  
Principal

Mr. Divyesh Nagrecha  
Examination In - Charge

### Annexure III

#### TY BMS Sem V- 2021 - 22 Result Analysis

Academic Year	2021-2022
Total No. of Students:	105
Total No. of Students Appeared:	105
Total No. of Students Absent:	NIL
Total No. of Students passed :	102
Grade O:	3
Grade A+	42
Grade A:	42
Grade B+:	11
Grade B:	3
Grade C:	1
Grade D:	0
Grade E:	0
Grade F:	0
RLE	3
Passing %:	97.14%

#### TY IT Sem V -2021 - 22 Result Analysis

Academic Year	2021-2022
Total No. of Students:	22
Total No. of Students Appeared:	22
Total No. of Students Absent:	NIL
Total No. of Students passed :	19
Grade O:	0
Grade A+	5
Grade A:	5
Grade B+:	4
Grade B:	3
Grade C:	2
Grade D:	0
Grade E:	0
Grade F:	3
RLE	0
Passing %:	86.36%



### TY BAF Sem V -2021 - 22 Result Analysis

Academic Year	2021-2022
Total No. of Students:	56
Total No. of Students Appeared:	56
Total No. of Students Absent:	0
Total No. of Students passed :	55
Grade O:	34
Grade A+	11
Grade A:	5
Grade B+:	0
Grade B:	4
Grade C:	1
Grade D:	0
Grade E:	0
Grade F:	1
RLE	0
Passing %:	98.21%

### TY BCOM Sem V- 2021 - 22 Result Analysis

Academic Year	2021-2022
Total No. of Students:	111
Total No. of Students Appeared:	111
Total No. of Students Absent:	0
Total No. of Students passed :	95
Grade O:	0
Grade A+	6
Grade A:	25
Grade B+:	39
Grade B:	21
Grade C:	3
Grade D:	1
Grade E:	0
Grade F:	16
RLE	0
Passing %:	85.59%

## Annexure IV

### December 2021

1	7th December 2021	Tuesday	Quiz competition- I am smarticus by DLLE
2	9th December 2021	Thursday	Orientation on ANGC scholarship programme
3	15th December 2021	Wednesday	Orientation programme and parents meet by Divyangjan Welfare Cell
4	21st December 2021	Tuesday	Self defence Training session by WDC
5	22nd December 2021	Wednesday	Quiz competition- BMS Club- Minerva

### January 2022

1	3rd-6th Jaunuary 2022	Monday-Thursday	FYMCOM- Internal examination
2	6th January -13th January 2022	Thursday-Thursday	FY- Semester End examination
3	11th January 2022	Tuesday	Dr. Kalkoti, Dr. Seema Rawat, Ms. Anita Chaudhary invited as Resource person for "Preparation for Project Work" at Valia College
4	14th January -18th January 2022	Friday-Tuesday	FYMCOM- Semester End examination



### February 2022

1	1st February 2022	Tuesday	Live screening of Union Budget 2022 by BAF Club-Finanza
2	10th February- 12th February 2022	Thursday-Saturday	Internal examination for even semester
3	12th February 2022	Saturday	Orientation programme for Vocational Courses by ICICI Academy for skills.
4	8th February 2022	Tuesday	Webinar on 'Career opportunities into an emerging field in Digital world of content creation by Placement & Career Guidance cell
6	14th February 2022	Monday	Quiz Competition on Union Budget by BAF Club-Finanza
8	15th February -17th February 2021	Tuesday-Thursday	Clairvoyance 2022 by Cultural Association
9	19th February 2022	Saturday	On-campus Placement drive by Informist data and analytics Pvt Ltd for the post of Account Manager by Placement & Career Guidance cell
10	21st February 2022	Monday	A webinar on 'Career opportunities in BFSI Industry'. By Placement Cell
11	21st February 2022	Monday	Ethical Hacking Session by Rotaract Academy by Rotaract Club
12	23rd February 2022	Wednesday	Intra collegiate Indoor sports competition by Sports Club
13	24th to 26th February	Wednesday-Friday	Anusansaadhan- research programme for beginners by Research Round Table
14	28th February 2022	Monday	Marathi Bhasha Divas Celebration by NSS Unit

### Annexure V

#### Placement data for Batch 2020-21

No. Of students placed on their own ( off-campus)	08
No. Of students placed via TechnoServe	12
No. Of students placed via placement cell in K P Sanghvi	01
No. Of students placed via Placement Cell in Caratlane	02
<b>Total number of student placed</b>	<b>23</b>

**Note :** Caratlane Recruitment drive is still going on, more candidates may get placed.

Another TechnoServe Recruitment drive is yet to start so we can expect more placements.



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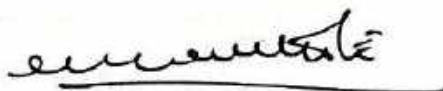
## **ACTION TAKEN REPORT ON THIRD IQAC MEETING HELD ON THURSDAY** **3<sup>RD</sup> MARCH 2022**

Based on suggestions provided by IQAC members in meeting held on 8<sup>th</sup> November 2021, following actions were taken.

<b><u>SR.</u></b> <b><u>NO.</u></b>	<b><u>SUGGESTIONS</u></b>	<b><u>ACTION TAKEN</u></b>
<b><u>1</u></b>	Dr.Gopal kalkoti suggested organizing events under departmental clubs and committees where students can be involved in planning and organising activities.	International Women Day celebration is organized by Women development Cell in collaboration with NSS unit on 8 <sup>th</sup> March 2022. Similarly Money Multiplier is organized by BMS Club- Minerva on 10 <sup>th</sup> March 2022, and Treasure Hunt is organized by IT Club- Enigma on 16 <sup>th</sup> March 2022.
<b><u>2</u></b>	Dr. Kalkoti put forward proposal to organize national or international conference seminar	IQAC has taken initiative to organized Conclave on theme - Union Budget 2022: Challenges, Prospects & Opportunities for India on 15 <sup>th</sup> March 2022 in collaboration with ICSSR (Indian council for Social Science Research). Similarly IQAC has taken another initiative of organizing One day national Conference on New Education Policy 2020- Issues & Challenges on 30 <sup>th</sup> April 2022 in collaboration with ICSSR.



3	Dr. Seema Rawat suggested that IQAC need to take initiative to conduct various audits such as Academic & administrative Audit, Gender Audit, Green Audit, Energy Audit and Environmental audit.	<p>Following audits are conducted by IQAC-</p> <p>Gender Audit on 22<sup>nd</sup> March 2022</p> <p>Academic &amp; administrative Audit on 25<sup>th</sup> March 2022</p> <p>Green Audit, Energy Audit &amp; Environmental Audit on 23<sup>rd</sup> March 2022</p> <p>Internal Audit is conducted by IQAC on 2<sup>nd</sup> May 2022</p>
4	Dr. Seema Rawat put forward proposal for faculty exchange programme and Library exchange programme with nearby colleges	Faculty exchange programme was conducted successfully with Mahatma Night Degree College by department of B.com. during 6th April 2022 TO 11th April 2022, similiary Faculty exchange programme was conducted with Valia College by department of BAF during 18th April 2022 to 21st April 2022.
5	Ms. Venu Swadia suggested conducting Yoga course for students.	IQAC has taken initiative to conduct 10 days Yoga Course in Collaboration with Ambika Yog Kutir. 27 students participated in the course and successfully completed the course. Certificates were provided to students.



Chairperson- IQAC,  
Dr. Gopal Kalkoti



Coordinator-IQAC,  
Ms. Seema Rawat



THE MOGAVEERA VYAVASTHAPAKA MANDALI

## MVM Educational Campus

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**M V Mandali's Colleges of Commerce & Science**

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**Date: 6<sup>th</sup> May 2022**

### **Agenda for Fourth Meeting of Internal Quality Assurance Cell**

The Fourth Meeting of **Internal Quality Assurance Cell** for the academic year 2021-22 will be held on **Thursday 12th May 2022** at **1.00 pm** in EC lab.

**The agenda of the Meeting would be:**

1. To read and approve the minutes of the previous IQAC meeting held on Thursday 3<sup>rd</sup> March 2022.
2. To read action taken report based on suggestions given by IQAC members in IQAC meeting held on Thursday 3<sup>rd</sup> March 2022.
3. To update on fee outstanding of AY 2021-22.
4. To update on examination, Result declaration for AY 2021-22 & Admission status for AY 2022-23.
5. To update on activities conducted during month of April 2022.
6. To update on internship and placement for AY 2021-22
7. To update on Internal & External Audit conducted by IQAC.
8. To update on MOU for students & Faculty exchange signed by IQAC.
9. To invite suggestions for quality enhancement from members.
10. Any other matter with the permission of the chair.

Chairperson- IQAC,  
Dr. Gopal Kalkoti

Coordinator-IQAC,  
Ms. Seema Rawat



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### **Minutes of IQAC Meeting**

IQAC Meeting of the M V Mandali's Colleges of Commerce & Science held on 12<sup>th</sup> May, 2022 at 12.30 p.m. in the Electronic Lab, 3<sup>rd</sup> Floor, Campus building, Mumbai 400 058.

The following Education Committee members were present for the meeting:

1. Dr. Gopal Kalkoti (Principal)
2. Dr. Seema Rawat (Vice Principal)
3. Mr. Divyesh Nagrecha (Co-ordinator, B.Sc. IT)
4. Ms. Anita Chaudhary (Co-ordinator, BMS)
5. Ms. Navsin Mistry. (Faculty)
6. Mr. Vishwanath Acharya (Faculty)
7. Ms. Shweta Pawar (Faculty)
8. Ms. Gnanselvi (Faculty)

Following Education Committee members were on leave:

1. Mr. Jeetu Rohira ( Head – HR & Admin)
2. Mr. Vedprakash Shriyan ( )
3. Mr. Naresh Sharma (Alumni)
4. Ms. Venu Swadia (Faculty)

The meeting was presided over by Chairman, IQAC - Dr. Gopal Kalkoti.

**Agenda No.1:** was taken up to read and approve the minutes of the previous IQAC meeting held on Thursday 3<sup>rd</sup> March 2022.

The minutes of IQAC Meeting held on 3<sup>rd</sup> March 2022 was read and passed unanimously.

**Agenda No. 2:** was taken up to read action taken report based on suggestions given by IQAC members in IQAC meeting held on Thursday 3<sup>rd</sup> March 2022.

Action taken report was read and the committee members were informed for the same.

**Agenda No. 3:** was taken up to update on fee outstanding of AY 2021-22.

Committee was informed about fee outstanding of A.Y 2021-22.

BMS Co-ordinator informed that outstanding amount of Mr. Arif (BMS student) may turn as bad debt because the student has not attended lectures , not appeared for exams and is not traceable, throughout the year.

***Fees outstanding status (Annexure – I)***

**Agenda No. 4:** was taken up to update on examination, Result declaration for AY 2021-22 & Admission status for AY 2022-23.

Examination Incharge informed that all regular and ATKT of A.Y 2021-22 were conducted smoothly and all results were declared till 12<sup>th</sup> May, 2022. Admission schedule for A.Y 2022-23 was also informed. Total 73 admissions for A.Y 2022-23 were made till 12<sup>th</sup> May, 2022.

***Result declaration and admission schedule ( Annexure – II)***

***Admission details as on 12<sup>th</sup> May, 2022 (Annexure – III)***

**Agenda No. 5:** was taken up to update on activities conducted during month of April 2022.

Activities conducted during month of April 2022 was informed to the committee. ***(Annexure – IV)***

**Agenda No. 6:** was taken up to update on internship and placement for AY 2021-22

The committee was informed that total 14 internships and 21 placements were made during A.Y 2021-22.

The committee was informed that on 27<sup>th</sup> May, 2022 a career fest will be organized in MVM campus in collaboration with Technoserve. 5 to 6 companies are expected to visit campus on the day. ***(Annexure – V)***

**Agenda No. 7:** was taken up to update on Internal & External Audit conducted by IQAC.



Internal Audit : The committee was informed that the files are submitted and reviewing of files is pending.

External Audit: The committee was informed that Academic & Administration Audit (AAA), Green Audit, Energy Audit and Environment Audit is complete.

**Agenda No. 8:** was taken up to update on MOU for students & Faculty exchange signed by IQAC. The committee was informed that 2 MOU for Faculty exchange program were signed between MVM and Valia college and with Mahatma Phule College. (*Annexure – VI*)

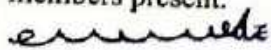
The committee was informed Library exchange program is in pipeline.

**Agenda No. 8:** was taken up to invite suggestions for quality enhancement from members.

- **Alumni Association functions:** Committee suggested that for any function to be organized under Alumni association, a nominal amount should be charged to the alumnus as deposit to ensure smooth functioning of the planned event. Committee also suggested to appoint office bearers and give them the free hand to organize the programs.
- **Solar Panel Installation:** Committee suggested that lot of electricity can be saved if solar panels are installed in the Campus.
- **Infrastructure:** Committee suggested that ICT, wi-fi facilities and fixtures needs to be placed on 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> floor of the college building. Committee also suggested that CCTVs needs to be installed on 5<sup>th</sup> floor of the college building.
- **ID card :** Committee suggested that students ID cards should be printed inhouse.
- **Laptops:** Committee was gently reminded that out of 12 sanctioned laptops, 4 was received by Degree section.
- **Faculty requirement:** committee suggested that visiting faculties would be required for SY - Actuarial Studies and SY- MCom.

**Agenda No. 10:** was taken up to discuss any other matter with the permission of the chair.

There being no any other matter to discuss the meeting ended with vote of thanks to the Chair and the members present.



Dr. Gopal Kalkoti  
Principal

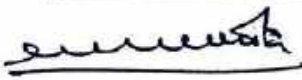
### ANNEXURE – I

SR NO	CLASS	STUDENTS NAME	CONTACT NO.	TOTAL FEES	AMOUNT PAID	BALANCE	DUE DATE	REMARKS
1	FY BCOM	INGLE YASU MUKESH	8158042888	18,090.00	11,000.00	7,090.00	10.03.2022 & 02.04.2022	[6,500-6590]
2	FY BMS(A)	ARIF JAVED MOHD JAVED AHMED	7208109875/9167230629/9870341171	29,990.00	15,000.00	14,990.00	CHEQUE BOUNCE	
3	TY BAF	SHETTY DISHA SHIVARAM	8356920783	28,100.00	5,000.00	23,100.00		FEE WAIVED
4	TY BMS	BOSE JEHAN R	9082332252	31,100.00	5,000.00	26,100.00		FEE WAIVED
						71,280.00		

### ANNEXURE – II

#### ADMISSION SCHEDULE FOR FYS OF ALL SECTIONS BMS/BAF/BCOM/BS& IT/BCOM (AS)

FY Regular Examination May 2022	25 <sup>th</sup> April 2022 to 4 <sup>th</sup> May 2022
Marklist submission by Teachers	6 <sup>th</sup> May 2022
Final Consolidated by Mr. Prathamash	7 <sup>th</sup> May 2022
Final Consolidated by Coordinators	9 <sup>th</sup> May 2022
Result Declaration Eligibility List by Mr. Prathamash and Mr. Ajay	10 <sup>th</sup> May 2022
Report Card Printing by Mr. Prathamash	11 <sup>th</sup> May 2022
Report Card Distribution by FY Class Incharge	12 <sup>th</sup> May 2022
Admission FY to SY	13 <sup>th</sup> May 2022, 14 <sup>th</sup> May 2022, 17 <sup>th</sup> May 2022, 18 <sup>th</sup> May 2022

  
Dr. Gopal Kalkoti  
Principal

Mr. Divyesh Nagarcha  
Examination In - Charge



**ADMISSION NOTICE 2022-23**

Following schedule for Result Declaration and Admission from FY to SY classes

**RESULT DECLARATION SCHEDULE**

DATE	TIME	CLASS	TEACHER INCHARGE
12 <sup>th</sup> May 2022	11.00 AM to 12.00 PM	FYIT	Ms. Shweta Pawar
		FYBCOM	Ms. Navsin Mistry Ms. Vaishali Ekbote
		FYBMS	Ms. Samina Choudhary
		FYBAF	Mr. Vishwanath Acharya

**ADMISSION SCHEDULE**

DATE	CLASS	TIME
13/05/2022	SYIT	9.00 am - 1.00 pm
14/05/2022	SYBCOM	9.00 am - 1.00 pm
17/05/2022	SYBMS	9.00 am - 1.00 pm
18/05/2022	SYBAF	9.00 am - 1.00 pm

Students are requested to take admission strictly as per given schedule.

Fee Structure for SY classes are as follow

CLASS	FEES
SYIT	34310
SYBCOM	19210
SYBMS	32210
SYBAF	29210
SYAS	21210

**ANNEXURE - III**

MV MANDALI'S COLLEGES OF COMMERCE & SCIENCE											
ADMISSION DETAILS FOR THE A.Y 2022-23 AS ON 12.05.2022											
CLASS	TOTAL NO. OF STUDENTS	ELIGIBLE	NOT ELIGIBLE	NEW ADMISSION	ADMISSION BY DROP OUT STUDENTS	TOTAL ELIGIBLE	ADMISSION TAKEN	ADMISSION CANCELLED	TOTAL STRENGTH	NOC TAKEN	BALANCE
T.Y.B.Sc-IT	15	14	1	0	0	14	4	0	4	1	9
T.Y.BMS	93	87	6	0	1	88	34	0	34	0	54
T.Y.BAF	45	44	1	0	0	44	18	0	18	0	26
T.Y.B.COM	80	75	5	0	0	75	17	0	17	0	58
TOTAL	233	220	13	0	1	221	73	0	73	1	147

## ANNEXURE – IV

### ACADEMIC PLANNER 2021-22

No	Date	Day	Event
APRIL 2022			
1	4th April 2022	Monday	Ellocution competition on - Online examination, importance of social media, impact of OTT platform on youth by DLLE
2	5th April 2022	Tuesday	Project Work Viva Voce by BAF Department
	Manoj	5th April 2022 to 11th April 2022	Tuesday to Monday
3	6th April 2022 TO 11th April 2022	Wednesday to Monday	Faculty Exchange Programme with Mahatma College by B.Com Department
4	8th April 2022	Friday	Parents Teacher Meet by department of BAF
	7th April 2022	Thursday	Guest Lecture for TYBCOM -Taxation
	7th April 2022	Saturday	Guest Lecture for TYBMS & BAF- Taxation
5	9th April 2022	Saturday	Parents Teacher Meet by department of BCOM
6	12th April 2022	Monday	Parents Teacher Meet by department of IT
2	12th April 2022	Monday	Project Work Viva Voce by BMS Department
7	13th April 2022	Tuesday	Parents Teacher Meet by department of BMS
8	18th April 2022 TO 21st April 2022	Monday to Thursday	Faculty Exchange Programme with Valia College by BAF Department
9	19th April 2022	Tuesday	TYBCOM University exams commencement
10	21st April 2022	Thursday	SY Marksheet distribution
11	25th April 2022	Monday	Annual Sport Prize distribution
12	25th April 2022	Monday	FY SEM II exams commencement
13	30th April 2022	Saturday	One day national Conference on NEP 2020 by IQAC in collaboration with ICSS
MAY & JUNE 2022			
14	4th May 2022	Wednesday	TYBAF & BMS exams commencement
15	2nd June 2022	Thursday	Mcom SEM II exams commencement

## ANNEXURE – V

Sr. No	Name of the student	Class	Company	Role	St. pend
			Innovsource service Private Ltd		
1	Mr. Pravin Kumar Mishra	TYBAF	(Versova D Mart)	Customer care & Cash handling	7000
2	Isha Mahadev Van	TYBAF	RBL bank (Teleperformance)	RBL bank Inbound & Outbound Process	12419
3	Rishabh Banerjee	TYBMS MKT	Bayside Media private LTD	Sales & Marketing Intern	5000
4	Raymond Tony Dsouza		First Source Solution LTD	Customer Service Associate	14,000
5	Mohd Adnan Sayed Firoz		Value Freight (Mumbai) Pvt Ltd	Account and Documentation Department	Unpaid
6	Shallang Shell	TYBMS Mkt	Shell Salon	Social media Marketing Intern	5000
7	Mohd. Salim Siddiqui	TYBMS mkt	Boston Electro-tech	Assistant manager	Unpaid
8	Muhammad Umar Turkey	TYBMS mkt	Mech-Seal Engg. Pvt Ltd	Marketing Executive	
9	Jaya Mishra	TYBMS mkt	Meme Chat Pvt Ltd	Marketing Intern	500
10	Simran Thingalaya	TYBMS mkt	Digital Transformation Academy	Digital Marketing	Unpaid
11	Ronit Chaudhary	TYBMS mkt	Totality Solutions	Digital Associate	
12	Jayram Gowda	TYBMS mkt	EIPI Media Pvt Ltd	Business Development and Client Servicing	15,000
13	Misba Khan	TYBMS Finance	Rustamjee Construction Pvt Ltd	Product Evangelist - Sales Vertical	25,000
14	Sanjana Bangera	TYBMS Finance	HappySoul Technologies Pvt Ltd	NA	10,000



## **ANNEXURE – IV**

### **ACADEMIC PLANNER 2021-22**

No	Date	Day	Event
<b>APRIL 2022</b>			
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2	5th April 2022	Tuesday	of OTT platform on youth by DLLE
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<b>MAY &amp; JUNE 2022</b>			
14	4th May 2022	Wednesday	TYBAF & BMS exams commencement
15	2nd June 2022	Thursday	Mcom SEM II exams commencement

## **ANNEXURE – V**

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13	Misba Khan	TYBMS Finance	Rustamjee Construction Pvt Ltd	Product Evangelist - Sales Vertical	25,000
14	Sanjona Bangera	TYBMS Finance	HappySoul Technologies Pvt Ltd	NA	10,000

PLACEMENT UPDATE FOR MYM COLLEGE: BATCHES 1 AND 2, 2022						
S.NO.	NAME	STREAM	CONTACT INFO	COMPANY	DESIGNATION	MODE
1	Anjan Jettappa Sutar	BMS	9867316054	Andromeda	Business Development Executive	TNS Career Drive
2	Jay Ashok Soni	BMS	9152718025	Motilal Oswal Financial Services	Advisory	TNS Career Drive
3	Pravin Kumar Subhash Chand Mishra	BAF	9167485548	Byjus	Business Development Trainee	TNS Career Drive
4	Ravi Yashub Pujan	BMS	9004541095	Andromeda	Business Development Executive	TNS Career Drive
5	Sakshi Manoj Kumar Singh	BAF	7229094567	Andromeda	Business Development Executive	TNS Career Drive
6	Satyaranjan Bohara	BAF	9599602502	Motilal Oswal Financial Services	Advisory	TNS Career Drive
7	Shahid Ansari	BMS	8409246022	Byjus	Business Development Trainee	TNS Career Drive
8	Simran Siraj Jamani	BAF	8850480727	Andromeda	Business Development Executive	TNS Career Drive
9	Vaishali Kesharwani	BAF	9004646214	HDB Financial Services	Business Development Representative	TNS Career Drive
10	Vaishnavi Kandiyal Patel	BAF	9372955096	Andromeda	Business Development Executive	TNS Career Drive
11	Rajsa Rajesh Boge	BAF	7039601102	HDB Financial Services	Business Development Representative	TNS Career Drive
12	Rebecca Kumar Thankappan	BAF	9082634124	Andromeda	Business Development Executive	TNS Career Drive
13	Sachin Rajlal Bhappa	BMS	9324141195	Motilal Oswal Financial Services	Advisory	TNS Career Drive
14	Vaishnavi Subhash Abhyankar	BMS	9004823419	Byjus	Business Development Trainee	TNS Career Drive
15	Karan Kataria	BMS	9560842672	Byjus	Business Development Trainee	TNS Career Drive
16	Arunima Dhangar	BMS	8433897280	Andromeda	Business Development Executive	TNS Career Drive
17	Ritik Thakare	BMS	8652321772	Andromeda	Business Development Executive	TNS Career Drive
18	Umar Turkey	BMS	9867855576	Byjus	Business Development Trainee	TNS Career Drive
19	Rakesh Kanoyia	BAF	9324641855	HDB Financial Services	Business Development Representative	TNS Career Drive
20	Nainika Poojan	BAF	7045560908	KP Sanghvi Ltd	Executive (Corporate Sales)	Self Placed
21	Abhinav Kumar	BAF	8652073533	TCIS	Internship 3 Months - Analyst	Self Placed

### ANNEXURE – VI

## FACULTY EXCHANGE PROGRAMME IN COLLABORATION WITH VALIA COLLEGE OF COMMERCE AND ARTS

### LECTURE SCHEDULE FROM 18<sup>th</sup> APRIL 2022 TO 21<sup>st</sup> APRIL 2022

Date	Subject	FACULTY FROM VALIA			FACULTY FROM MYM		
		Time	Name of the Faculty	Contact No.	Time	Name of the Faculty	Contact No.
18.4.2022	Cost Accounting (Paper IV)	8:30 am to 9:30 am	Asst. Prof. Avinash Chaurasia	9004433726	9:30 am to 10:30 am	Asst. Prof. Manojkumar Shah	9820342463
19.4.2022	Indian Economy	8:30 am to 9:30 am	Asst. Prof. Prashant Shelar	9594260322	9:30 am to 10:30 am	Asst. Prof. Venu Swadia	9833091555
20.4.2022	Indirect Taxation (Paper II)	8:30 am to 9:30 am	Asst. Prof. Mansi Bafna	9960414918	9:30 am to 10:30 am	Asst. Prof. Gnanaselvi	8667218192
21.4.2022	Financial Management (Paper II)	8:30 am to 9:30 am	Asst. Prof. Manjiri Rajadhyaksha	9167045169	9:30 am to 10:30 am	Dr. Seema Rawat	9892515272

Dr. Gopal Kalkoti  
Principal

Dr. Seema Rawat  
Coordinator-IQAC

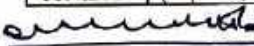
Ms. Navsin Mistry  
Coordinator-Faculty Exchange Programme-BAF



**FACULTY EXCHANGE PROGRAMME**  
IN COLLABORATION WITH  
**MAHATMA EDUCATION SOCIETY**

**LECTURE SCHEDULE**  
**FROM 6<sup>TH</sup> APRIL 2022 TO 11<sup>TH</sup> APRIL 2022**

Date	Subject	FACULTY FROM MES			FACULTY FROM MVM		
		Time	Name of the Faculty	Contact No.	Time	Name of the Faculty	Contact No.
6.4.2022	Business Economics (Paper VI)	8:00 a.m. to 8:50 a.m.	Asst. Prof. Harsha Shukla	9049234677	7:00 p.m. to 7:50 p.m.	Asst. Prof. VenuSwadia	9835091555
7.4.2022	Financial Accounting and Auditing (Paper IX)	8:00 a.m. to 8:50 a.m.	Dr. Eknath Zhrekar	9224151450	7:00 p.m. to 7:50 p.m.	Asst. Prof. Navsin Mistry	9821553823
8.4.2022	Direct and Indirect Taxation (Paper II)	8:00 a.m. to 8:50 a.m.	Dr. Eknath Zhrekar	9224151450	7:00 p.m. to 7:50 p.m.	Asst. Prof. Gnanaselvi	8667218192
9.4.2022	Commerce VI (M.H.R.M.)	8:00 a.m. to 8:50 a.m.	Dr. Lata Krishnan	9819930769	7:00 p.m. to 7:50 p.m.	Asst. Prof. Shalini Kashyap	9833212115
11.4.2022	Cost Accounting (Paper X)	8:00 a.m. to 8:50 a.m.	Dr. Anaya Markandeya	9619311228	7:00 p.m. to 7:50 p.m.	Asst. Prof. Manojkumar Shah	9820342463

  
Dr. Gopal Kalkoti      Dr. Seema Rawat  
Principal              Coordinator-IQAC

Mr. Manojkumar Shah  
Coordinator- Faculty Exchange Programme-B.Com



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Permanently Unaided Linguistic Minority Institution

MVM Educational Campus Marg, Off V Veera Desai Road, Andheri (West), Mumbai - 400 058

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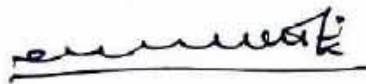
## **ACTION TAKEN REPORT ON FOURTH IQAC MEETING HELD ON THURSDAY, 12<sup>TH</sup> MAY, 2022**

Based on suggestions provided by IQAC members in meeting held on 12<sup>th</sup> May, 2022 following actions were taken.

<b><u>SR. NO.</u></b>	<b><u>SUGGESTIONS</u></b>	<b><u>ACTION TAKEN</u></b>
1	<b>Alumni Association functions:</b> Committee suggested that for any function to be organized under Alumni association, a nominal amount should be charged to the alumnus as deposit to ensure smooth functioning of the planned event. Committee also suggested appointing office bearers and giving them the free hand to organize the programs.	Alumni association is registered as MVM's Alumni Association (MAA) in the month of March 2022. Office bearers of association are nominated and appointed. Bank account of association will be opened with Kotak Mahindra Bank within a week time and Alumni registration amount is deposited with the account section will be transferred to bank account of the association.
2	<b>Solar Panel Installation:</b> Committee suggested that lot of electricity can be saved if solar panels are installed in the Campus.	Discussion with the management is still in process. Decision is awaited.
3	<b>Infrastructure:</b> Committee suggested that ICT, Wi-Fi facilities and fixtures needs to place on 3 <sup>rd</sup> , 4 <sup>th</sup> and 5 <sup>th</sup> floor of the college building. Committee also suggested that	Discussion with the management is still in process. Decision is awaited.



	CCTVs needs to be installed on 5 <sup>th</sup> floor of the college building.	
4	<b>ID card:</b> Committee suggested that students ID cards should be printed inhouse.	The ID card for academic year 2022-23 is printed from outside vendor. For next academic year, the suggestion will placed again before the managing committee for approval.
5	<b>Laptops:</b> Committee was gently reminded that out of 12 sanctioned laptops, 4 was received by Degree section.	Quotations are received from vendors. Discussion with the management is still in process. Decision is awaited.
6	<b>Faculty requirement:</b> committee suggested that visiting faculties would be required for SY – Actuarial Studies and SY- MCom	Visiting faculties for SY – Actuarial Studies (Mr. Kartik Mhavakar, Mr. Abhinav Dubey, Ms. Deepti Kharpas, Ms. Sneha Jaid) and SY- MCom (Mr. Vinay Tiwari, Mr. Sanjay Nunes) are appointed and the lectures are commenced.



Chairperson- IQAC,  
Dr. Gopal Kalkoti



Coordinator-IQAC,  
Ms. Seema Rawat